

A

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
April 23, 2024
6:00 pm
Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Council Committee Minutes
 - April 9, 2024
2. Council Meeting Minutes
 - April 9, 2024
3. Special Council Meeting Minutes
 - April 16, 2024

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

- a) Patton Park – Request for Paved Pathway

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Landfill Board Minutes Feb 21, 2024
 - Landfill Board Minutes March 20, 2024
 - ORRSC Minutes March 14, 2024
2. Councillor Rick Lemire – Division 2
3. Reeve Dave Cox – Division 3
4. Division 4 – vacant
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Operational Report
 - Report from Public Works dated April 17, 2024
 - Schedule A – Operations Report
 - Schedule B – Shop/Fleet Report
- b) Half Ton Pickup Truck Replacement
 - Report from Public Works, dated April 17, 2024
- c) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated April 17, 2024
- d) Utility Bylaw 1344-22 Amendments (Bylaw 1351-24)
 - Report from Utilities & Infrastructure dated April 17, 2024
- e) Brownfield Redevelopment for Community Energy
 - Report from Municipal Energy Lead dated April 17, 2024

2. Finance

- a) Equipment Reserve Contribution
 - Report from Finance, dated April 17, 2024
- b) Bridge File 75377 Settlement
 - Report from Finance, dated April 17, 2024
- c) 2023 Consolidated Financial Statements (presented by AVAIL)
 - To Be Approved

3. Planning and Community Services

- a) Notice of Public Hearing - Bylaw No. 2024-02 from MD of Ranchland
 - Report from Development, dated April 17, 2024.
- b) Western Mud Slingers Event June 15 2024 Mud Bog SW 7-6-28 W4M
 - Report from Development, dated April 17, 2024.

- c) Resume re-zoning to either Rural Recreation 1 (RR-1) or Rural Recreation 2 (RR-2) Land Use Districts
 - Report from Development, dated April 17, 2024.

4. Municipal

- a) CAO Report
 - Report from Administration, dated April 17, 2024
- b) Pincher Creek Regional Emergency Management Agency 2024 Budget Increase Request
 - Report from Administration, dated April 17, 2024
- c) Grant Hosting Request – Castle Community Legacy Fund
 - Report from Administration, dated April 18, 2024

H. CORRESPONDENCE

1. For Action

- a) Sponsorship Request for 4-H Silver Reins
 - Request Received April 10, 2024
- b) Backfill Request
 - Request Received April 4, 2024

2. For Information

- a) Regulatory Approvals
 - Letter from the Minister of Environment and Protected Areas

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Arena Sound System Funding Request – FOIP Sec. 25.1
- b) Draft Letter to AUC – FOIP Sec. 24.1

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, April 9, 2024 2:00 pm
Council Chambers

Present: Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder and Rick Lemire.

Staff: CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Financial Manager Brendan Schlossberger, Municipal Energy Project Lead Tristan Walker, and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for the April 9, 2024 be amended to include:

- Delegation: QUEST Net Zero
- Closed Session: MPE and Waterline Resources FOIP Sec. 24.1

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a) QUEST Net Zero Communities Accelerator Benchmark Score

Tristan Walker overviewed the QUEST net zero communities accelerator program that began in the summer of 2023. This program focuses on holistic regional and community energy rather than the corporate energy work done in the organization over the last three years. By working with QUEST, they will support them in conducting a baseline community energy analysis to identify opportunities for improvement. QUEST will work with the Town and MD from these opportunities to develop recommendations for programs, policies, and focus areas to improve the score.

Several of these opportunities are being addressed through further work in this program. This includes a community energy inventory and energy mapping exercise. After that, QUEST will conduct a workshop on a community energy and emissions plan to support developing recommendations to include in future planning documents. They will also conduct an economic impact assessment and close out with an updated benchmark to outline our new score.

This process is expected to run until March 2025, with the bulk of work coming in the summer of 2024. As the Energy Project Lead's contract is ending in May 2024, there

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, APRIL 9, 2024

is discussion about who will take on the lead of this project or if a contractual arrangement can be implemented to continue the project through existing personnel.

Tristen Walker left the meeting at this time, the time being 2:14 pm.

3. Closed Session

Councillor John MacGarva

Moved that Council move into closed session to discuss the following, the time being 2:15 pm.

- a) MPE and Waterline Resources FOIP Sec. 24.1
- b) Public Works Call Log – FOIP Sec. 24.1
- c) Draft Snow Removal Policy - FOIP Sec. 24.1
- d) 2024 Tax Rate Discussion (part 2) – FOIP Sec. 24.1

Councillor Rick Lemire

Moved that Council move out of closed session, the time being 5:33 pm.

Carried

4. Round Table

5. Adjournment

Councillor Rick Lemire

Moved that the Committee Meeting adjourn, the time being 5:34 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 9, 2024

9826

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 9, 2024 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder, Rick Lemire.

STAFF CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, Financial Manager Brendan Schlossberger and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 6:02 pm.

A. ADOPTION OF AGENDA

Councillor Rick Lemire 24/164

Moved that the agenda for April 9, 2024 be amended to include:

Business Arising From Minutes:

- d) Letter of Support for Patton Park Paving/Official Request from Lundbreck Citizens Committee

Action:

- c) Provincial Regional Airport Collaboration Working Group

Information:

- a) Alberta Wildfire Support Letter

Closed Session:

- b) Tax Rate Discussion Part 2 – FOIP Sec. 24.1
- c) Response to AUC – FOIP Sec. 24.1

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

- 1) Council Committee Meeting Minutes – March 26, 2024

Councillor John MacGarva 24/165

Moved that the minutes of the Council Committee Meeting of March 26, 2024 be approved as presented.

Carried

- 2) Council Meeting Minutes – March 26, 2024

Councillor Tony Bruder 24/166

Moved that the minutes of the Council Meeting on March 26, 2024 be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 9, 2024

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

a) BTG Energy – Information

Councillor Tony Bruder 24/167

Moved that the presentation made by BTG Energy, at the Committee meeting of March 26, 2024, be received as information.

Carried

b) Municipal Energy Project Lead – Invited to tree planting day May 1 and 2, 2024

Councillor Rick Lemire 24/168

Moved that any interested Councillor be authorized to attend the tree planting day on May 1 and 2, 2024, through the Municipal Energy Project Lead.

Carried

c) Oldman River Brewery in Closed Session

d) Patton Park – Request for paved pathway

Councillor Tony Bruder 24/169

Moved that Council table the discussion on Patton Park Society and Lundbreck Citizens Council request for paving, until the meeting of April 26, 2024, pending further information.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Crowsnest Pincher Creek Landfill Association
 - PCREMO
 - Intermunicipal Development Plan with Town
2. Councillor Rick Lemire – Division 2
 - Pincher Creek Foundation
 - Meeting with Minister Schultz
3. Reeve Dave Cox– Division 3
 - Pincher Creek Foundation
 - Pincher Creek Emergency Services
4. Division 4 – VACANT
5. Councillor John MacGarva – Division 5
 - PCREMO
 - Meeting with Minister Schultz
 - Joint Health and Safety
 - Patton Park
 - Lundbreck Citizens Council

Councillor John MacGarva 24/170

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 9, 2024

1. Operations

a) Public Works Operations Report

Councillor Tony Bruder 24/171

Moved that Council receive the Public Works Operations Report, including Schedule A – Operations Report, and Schedule B – Shop/Fleet Report, for the period March 17, 2024 to March 30, 2024 as information.

Carried

b) Utilities & Infrastructure Report

Councillor Rick Lemire 24/172

Moved that Council receive the Utilities & Infrastructure Report for the period March 26, 2024 to April 3, 2024 as information.

Carried

2. Finance

3. Development and Community Services

a) Bylaw No. 1349-23 (Land Use Bylaw Update)

Councillor Tony Bruder 24/173

Moved that Council accept amendments as referenced in "Schedule B" for Bylaw 1349-23, being the Land Use Bylaw, as amended.

Carried

Councillor Rick Lemire 24/174

Moved that Council give second reading to Bylaw No. 1349-23, being the Land Use Bylaw as amended.

Carried

Councillor John MacGarva 24/175

Moved that Council give third reading to Bylaw 1349-23, being the Land Use Bylaw as amended.

Carried

4. Municipal

a) CAO Activity Report

Councillor Tony Bruder 24/176

Moved that Council receive for information, the CAO Activity report for the period of March 23, 2024 to April 5, 2024.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 9, 2024

b) QUEST Net Zero Communities Accelerator Benchmark Score

Councillor Tony Bruder 24/177

Moved that Council receive for information, the QUEST Net Zero Communities Accelerator Benchmark Score.

Carried

H. CORRESPONDENCE

1. For Action

a) Tourism Assessment Survey for Lethbridge

Administration was directed to fill out the survey on behalf of the Municipality.

b) Beaver Mines Community Association Spring Clean Up

Councillor Rick Lemire 24/178

Moved that Council supports the Beaver Mines Community Association with the Annual Park & Community Clean up on May 20, 2024 with the following:

- Donation of \$250 to supply lunch, to be taken from Grants to Groups and Organizations (2-75-0-770-2765)
- Coordination between Public Works and Community Association to ensure dates of pickup
- Administration to communicate with Community Association to ensure debris collection is placed off of the highway right of way.

Carried

c) Provincial Regional Airport Collaboration Working Group

Councillor John MacGarva 24/179

Moved that the MD approve a letter of support for Provincial Regional Airport Collaboration Working Group.

Carried

2. For Information

Councillor Rick Lemire 24/180

Moved that the following be received as information:

a) Alberta Wildfire Support Letter

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor Rick Lemire 24/181

Moved that Council move into closed session to discuss the following, the time being 7:16 pm:

- a) Oldman River Brewery; Request for Testing Relief Costs - FOIP Sec. 16.1
- b) Tax Rate Discussion Part 2 – FOIP Sec. 24.1
- c) Response to AUC – FOIP Sec. 24.1

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 9, 2024

Councillor John MacGarva 24/182

Moved that Council move out of closed session, the time being 8:15 pm.

Carried

a) Oldman River Brewery; Request for Testing Relief Costs

Councillor Rick Lemire 24/183

Moved that Council agree to fund the cost of wastewater testing for the Oldman River Brewing Company from April 9, 2024 until October 1, 2024,

AND THAT this amount be funded through Wastewater Operations.

Carried

c) Response to AUC

Councillor Tony Bruder 24/184

Moved that Administration be directed to draft a response letter to the AUC as discussed in closed session.

Carried

K. ADJOURNMENT

Councillor John MacGarva 24/185

Moved that Council adjourn the meeting, the time being 8:18 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 16, 2024

9831

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 16, 2024 at 1:30 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

Notice of this Special Council Meeting was posted on the MD website and social media.

PRESENT Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder, Rick Lemire.

STAFF CAO Roland Milligan, Financial Manager Brendan Schlossberger and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 1:31 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 24/186

Moved that the agenda for Special meeting of April 16, 2024 be amended to include the 2024 Budget Amendment;

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

a) AVAIL Chartered Professional Accountants

Darren Adamson with AVAIL Chartered Professional Accountants attended the meeting at this time to overview the following:

- Independent Auditor's Report
- Financial Results
- Notes for the 2023 Financial Statements
- Indicators of Financial Condition
- Management Letter
- Post Audit Letter

Darren Adamson left the meeting at this time, the time being 2:04 pm.

C. 2024 BUDGET AMENDMENT

Councillor Tony Bruder 24/187

Moved that Council, to raise sufficient revenue to be used towards the transfers to reserves, amend the 2024 budget by \$250,000 to support the material changes in actuals;

AND THAT the budget changes include an increasing the transfer to the Water and Wastewater Infrastructure Reserve by \$250,000;

AND FURTHER THAT the Municipal Tax Levy be amended from \$13,844,850 to \$14,094,850.

Carried

D. BYLAW 1350-24 (2024 TAX RATE BYLAW)

Councillor John MacGarva 24/188

Moved that Council give Bylaw 1350-24, being the Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipal District of Pincher Creek No. 9 for the 2024 taxation year.

Carried

Minutes
Special Council Meeting
Municipal District of Pincher Creek No. 9
April 16, 2024

Councillor Rick Lemire 24/189

Moved that Council give Bylaw 1350-24 second reading.

Carried

Councillor Tony Bruder 24/190

Moved that Bylaw 1350-24 be presented for third reading.

Carried Unanimously

Councillor John MacGarva 24/191

Moved that Council give Bylaw 1350-24 third and final reading.

Carried

F. ADJOURNMENT

Councillor Rick Lemire 24/192

Moved that Council adjourn the meeting, the time being 2:14 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
February 21, 2024

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:08 am
 Wednesday February 21, 2024, at the Pincher Creek Landfill.

Present: Tony Bruder, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Doreen Glavin, Municipality of Crowsnest Pass
 Mark Barber, Town of Pincher Creek
 Dave Slingerland, Village of Cowley – Absent
 Dean Bennett, Landfill Manager
 Chelsie Antoniuk, Landfill Administrator

AGENDA

Additions to the Agenda:

MINUTES

Mark Barber

Moved the minutes of Jan 11 & 24, be adopted as circulated.

Carried. 02.21.24-2268

MANAGER'S REPORT

- MSW has been steady for this time of the year with big clients, with the nicer weather we are seeing more residence.
- The Industrial cell has also started to pick up.
- We will be taking some more training on the Carlson system that is the new tana packer, so we can utilize it to its full potential.
- With as many Lithium fires we have had and speaking to other landfills having the same issue, I have registered a couple employees for fire training through SWANA.
- MNP is on track with the annual accounting report.
- We are behind on the AEP annual report, working with the Engineering firm we use, we are a few reports short before we can hand it in.
- The Eco center continues to roll along with no issues, we continue to receive compliments.
- Recycling in the CNP continues to have issues with people throwing stuff everywhere.

- Had a meeting with the new regulatory agency that will be taking over recycling next year. There were some problems with the system I found. This could drastically affect the Crowsnest with multiple bins in different areas, as of now it does not look like they will accept this type of system.

Tony Bruder

Moved the Manager's report be adopted as presented. Carried. 02.21.24-2269

FINANCIAL REPORT

Administration provided the Income Statement/Balance Sheet and Budget to Jan 31, 2024

Dave Filipuzzi Moved the financial reports be accepted as information. Carried. 02.21.24-2270

DONATION REQUEST FROM CROWSNEST PASS FOOD BANK

A Donation request from Crowsnest pass Food Bank.

Mark Barber moved that \$500.00 be donated to the Crowsnest pass Food Bank.

Carried. 02.21.24-2271

DONATION REQUEST FROM ST. MICHAELS SCHOOL LIBRARY

A Donation request from St. Michaels School Library.

Doreen Glavin moved that \$500.00 be donated to St. Michaels School Library.

Carried. 02.21.24-2272

DONATION REQUEST FROM CROWFEST

A Donation request from Crowfest

Dave Filipuzzi moved that \$250.00 be donated to Crowfest.

Carried. 02.21.24-2273

CLOSED IN CAMERA SESSIONS WAS CALLED BY THE LANDFILL MANGER

Time In	9:24 AM	Moved by Doreen Glavin	Carried. 02.21.24-2274
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Time Out	9:44 AM	Moved by Tony Bruder	Carried. 02.21.24-2275
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Dave Filipuzzi Accepted in camera recommendation. Carried. 02.21.24-2276

Correspondence:

Thank you card from STARS

NEXT MEETING DATES 9:30 AM

Mar 20, 2024

April 17, 2024

May 15, 2024

June 19, 2024

July 17, 2024

Aug 21, 2024

Sep 18, 2024

Oct 16, 2024

Nov 20, 2024

Dec18, 2024

ADJOURNMENT

Dave Filipuzzi Moved the meeting adjourn at 9:49 am

Carried. 02.21.24-2277



CHAIRMAN



ADMINISTRATION

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
March 20, 2024**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:33 am
Wednesday March 20, 2024, at the Pincher Creek Landfill.

Present: Tony Bruder, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Mark Barber, Town of Pincher Creek
Dave Slingerland, Village of Cowley
Dean Bennett, Landfill Manager
Chelsie Antoniuk - Absent

AGENDA

Mark Barber Moved the agenda be adopted as presented Carried.

MINUTES

Tony Bruder

Moved the minutes of Feb 21, 2024, be adopted as circulated. Carried. 02.21.24-2268

MANAGER'S REPORT

- MSW is up and down as it usually is this time of year. We are building a new road that will allow us to continue to dump behind fences without the wind becoming a factor.
- The Industrial cell has been slow, but a few jobs have been approved and should be starting soon.
- The Carlson training went well; we learnt some new things that will help with tracking.
- MNP is running behind on the annual accounting report.
- We have completed our end of the AEP annual report. We are just waiting on the engineering group to finish the annual tonnage and then we can submit it.
- The Pusher blade we use for pushing garbage broke a while ago, I have found some used blades, and it should be fixed within a week.
- I continue to work with Recycle Alberta on shredded tires, this can be used in the bottom of a cell instead of gravel, I was able to secure 10,000 tonnes free of charge, this will finish off the new industrial cell.
- The Eco Centre continues to roll along with no issues, we still receive complements on how well its kept.

- Recycling in the CNP continues to have issues with people throwing everything in the bins.
- Had a call from the pass herald over the Landfill not recycling, we did an interview to explain and for people to understand and that ran in last weeks paper.
- We have suffered from some unusual equipment breakdowns, had to get finning in to fix one and our mechanic fixed the others.
- We are looking at moving our year end to the end of June. We seem to always be waiting on AEP reports so if we move to June 30th then everything is already done.

Dave Slingerland

Moved the Manager’s report be adopted as presented.

Carried. 02.21.24-2269

FINANCIAL REPORT

Landfill Manager provided the Income Statement/Balance Sheet and Budget to Feb 29, 2024

Mark Barber Moved the financial reports be accepted as information.

Carried. 02.21.24-2270

CLOSED IN CAMERA SESSIONS WAS CALLED BY THE LANDFILL MANGER

Time In 10:04 AM

Moved by Dave Slingerland

Carried. 02.21.24-2274

Time Out 10:06 AM

Moved by Doreen Glavin

Carried. 02.21.24-2275

Correspondence:

Thank you card from Leah Smith

NEXT MEETING DATES 9:30 AM

April 17, 2024 Sept 18, 2024
 May 15, 2024 Oct 16, 2024
 June 19, 2024 Nov 20, 2024
 July 17, 2024 Dec 18, 2024
 Aug 21, 2024

ADJOURNMENT

Dave Filipuzzi Moved the meeting adjourn at 10.07 am

Carried. 02.21.24-2277


 CHAIRMAN


 ADMINISTRATION



OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES

March 14, 2024; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, March 14, 2024, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Scott Akkermans
David Cody
Christopher Northcott
Neil Sieben

Staff

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Absent

Don Anderberg, Vice Chair
Brad Schlossberger

Chairman Wolstenholme called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: Christopher Northcott

THAT the Executive Committee adopts the March 14, 2024 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Scott Akkermans

THAT the Executive Committee approves the January 11, 2024 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. **Official Business**

a. **Staff Update**

L. Kuiper stated that we welcomed a new Assistant Planner, Rachel Schortinghuis, who joined us this week.

He stated that in addition, we have received notice from Sherry Johnson, Bookkeeper, of her retirement at the end of April, and have hired her replacement to start in mid-April.

L. Kuiper further explained that we have been advertising for a Planner but have been unsuccessful in finding a candidate and therefore we will be starting another round of interviews for a second Assistant Planner to be able to assist the Planners with their work loads.

b. **Subdivision Activity**

L. Kuiper presented the Subdivision Activity statistics as of February 29, 2024 for information.

The Committee discussed the average number of applications received and the correlating number of lots created.

c. **Municipal Outreach and Communication**

L. Kuiper stated that he has been in conversation with a nearby municipality who is interested in joining the Commission and that we hope to make a presentation to their Council and Administration soon.

L. Kuiper stated that some questions have come out of the 2024 membership fee increase, and that many of them are connected to some of our members still operating with the 1995 agreement. He stated that we will be starting to review our contracts to update them to current practices.

d. **GIS Update**

L. Kuiper stated that some changes will be coming to our hosting platform for GIS and as a result we will need to purchase additional servers to handle the capacity.

e. **SDAB and ARB Update**

L. Kuiper stated that we are looking for new ways to manager our board members for the Chinook Intermunicipal Subdivision and Development Appeal Board and the Regional Assessment Appeal Board to help alleviate some of the work from member municipalities regarding recruitment and work to find efficiencies in managing the board.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for December 2023 to January 2024 and the Payments and Credits for November to December 2023 to the Committee.

Moved by: David Cody

THAT the Executive Committee approve the Monthly Office Account for December 2023 to January 2024 and the Payments and Credits for November to December 2023.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of December 31, 2023, the Comparative Income Statement actual to December 31, 2023, and Details of Account as of December 31, 2023 to the Committee.

Moved by: Scott Akkermans

THAT the Executive Committee approve the Balance Sheet as of December 31, 2023, the Comparative Income Statement actual to December 31, 2023, and Details of Account as of December 31, 2023.

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee.

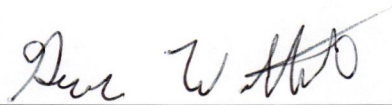
8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.

9. Next Meeting – April 11, 2024

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:03 pm.






CHAIR



CHIEF ADMINISTRATIVE OFFICER

Administration Guidance Request

TITLE: PUBLIC WORKS REPORT			
PREPARED BY: PATRICK GAUVREAU		DATE: APRIL 17, 2024	
DEPARTMENT: PUBLIC WORKS			
Patrick Gauvreau	APRIL 17, 2024	ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Schedule A – Shop/Fleet Report 2. Schedule B – Operations Report 	
APPROVALS:			
 <hr style="width: 100%;"/>	<hr style="width: 100%;"/> April 17, 2024 <hr style="width: 100%;"/>	 <hr style="width: 100%;"/>	<hr style="width: 100%;"/> 2024/04/17 <hr style="width: 100%;"/>
Department Director	Date	CAO	Date

RECOMMENDATION:

THAT Council, accept the Public Works Report for the period of April 1, 2024 to April 14, 2024 as information.

BACKGROUND:

SOUTHFORK ROAD SLIDE UPDATE

Work on the Southfork commenced on Monday, April 8, 2024. Road closure signage were installed on both sides of the road closure just off of Hwy. 3.

Another slide started to form in March of 2024 just East of the current slide. A third slide is now occurring on the South side of the Southfork road. Under the advice and recommendation from ISL, we have halted the construction work to repair the slide due to the increased earth movement activity in this area. ISL will be preparing a report indicating all concerns and will provide their opinion on how to best move forward.

Upcoming Programs:

Dust Control Program: Application Request Forms Due on or before May 1
 Spot gravelling will occur prior to applying dust control product on MD roads.

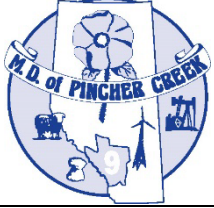
See attached Schedule “A” for the Shop / Fleet Report
 See attached Schedule “B” for the Operations Report

Administration Guidance Request

FINANCIAL IMPLICATIONS:

None

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT		
PREPARED BY: ALAN MCRAE		DATE: April 12/2024
DEPARTMENT: PUBLIC WORKS		
PREPARED FOR: PATRICK GAUVREAU		ATTACHMENTS: 1. n/a

SHOP/FLEET OPERATIONS SUMMARY:

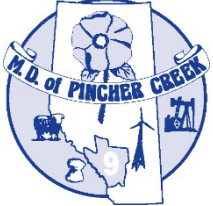
ACTIVITY WEEK OF APRIL 2-5/2024
-Shop Clean
-Safety meeting/bbq for Mike K retirement
-Windows installed in #16 (grid roller), #62 (grader)
-CVIP on #43 (Tank Truck)
-#669 (3/4 AES pick-up)- MRF module, check engine light
-#16 (grid roller)- t/s engine overfill issue
-#64 (grader)-service

ACTIVITY WEEK OF April 8-12/2024
-#70 (grader)- service
-#435 (tank truck)-repairs found performing cvip (tie rod end, drag link, air brake lines, steer tires, etc)
-#435 (tank truck) engine oil/filter/service
-#70 (grader)- front right hub bushing r&r
-JHSC meeting

EVENTS

- Plug was pulled on #70 grader front hub when doing bushings and lots of filings were found on the plug. Suspected bearing failure in the hub similar to what was found on #65 grader earlier in the year. 8500 hours. Oil sample sent away. Will wait for the analysis to be completed.

PUBLIC WORKS REPORT SCHEDULE “B”

PUBLIC WORKS OPERATIONAL REPORT		
PREPARED BY: TONY NAUMCZYK		DATE: April 17, 2024
DEPARTMENT: PUBLIC WORKS		
Patrick Gauvreau	April 17, 2024	ATTACHMENTS: 1. n/a
Department Supervisor	Date	

PUBLIC WORKS OPERATIONS SUMMARY:

IN FIELD ACTIVITY WEEK OF April 2-5

1. 6-8 Graders maintaining roads/ plowing snow
2. Monitor south fork slide
3. D/K Blade Services training
4. Pothole repair
5. Plow trucks on hard surface roads

IN FIELD ACTIVITY WEEK OF April 8-12

1. 6 to 8 Graders maintaining roads /cleaning up snow
2. Repair/replace signs
3. Remove temp snow fence
4. Put up Signs and barricades for south fork sluff repair project
5. Spot gravel around the MD
6. Pot hole patching on hard surface roads

EVENTS

1. Snow event - 3 operators checking roads plowing snow Saturday April 6/2024

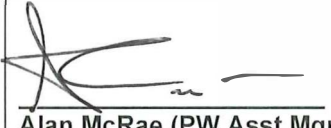



RECOMMENDATION TO COUNCIL

TITLE: HALF TON PICKUP TRUCK REPLACEMENT	
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PREPARED BY: ALAN MCRAE	DATE: APRIL 17, 2024
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DEPARTMENT: PUBLIC WORKS

Alan McRae (PW Asst Manager)	Patrick Gauvreau (PW Manager)	Attachments: Photos of Truck
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PREPARED BY:  Alan McRae (PW Asst Mgr.)	APPROVALS:    Patrick Gauvreau (PW Mgr) Roland Milligan (CAO) Date
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RECOMMENDATION:

THAT Council approve the capital purchase of a new ½ ton pickup truck for \$70,000, with said funds coming from the Equipment Reserve.

BACKGROUND:

On February 9, 2024, Unit 491 was involved in a motor vehicle accident. A staff member was going to a post hire physical assessment in Lethbridge and was driving in winter conditions and lost control of the vehicle West of Lethbridge. In losing control, the vehicle hit a guardrail multiple times, causing extensive damage to the front, rear and driver’s side. The staff member involved was brought back to Pincher Creek by another staff member and the truck was transported back to Pincher Creek by a towing company. No medical aid was required for the operator.

An estimate was obtained from Fix Auto in Pincher Creek. The estimate came back at \$19,042.42 which prompted RMA to send an appraiser. In the appraisal it was determined the value of the vehicle was \$10,000. This unit was written off by RMA insurance and the MD was compensated \$10,000. The estimated cost of replacing this unit with a new ½ ton pickup truck, with the necessary headache rack, beacon light and work lights is \$70,000.

FINANCIAL IMPLICATIONS:

\$70,000 from the Equipment Reserve.





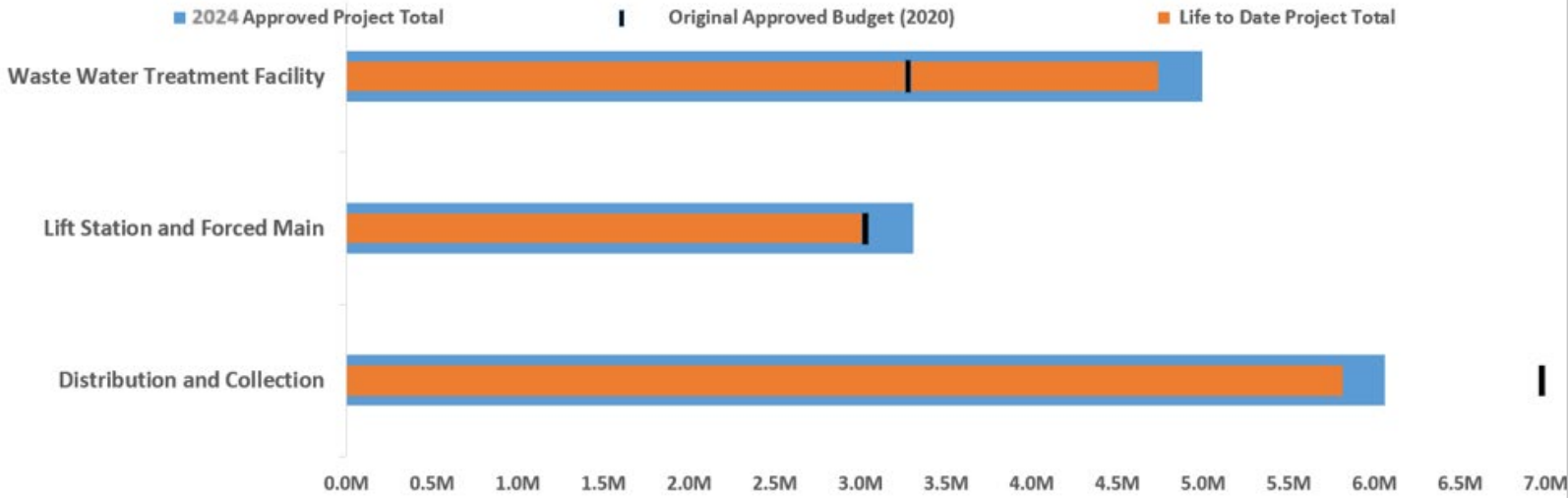


M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

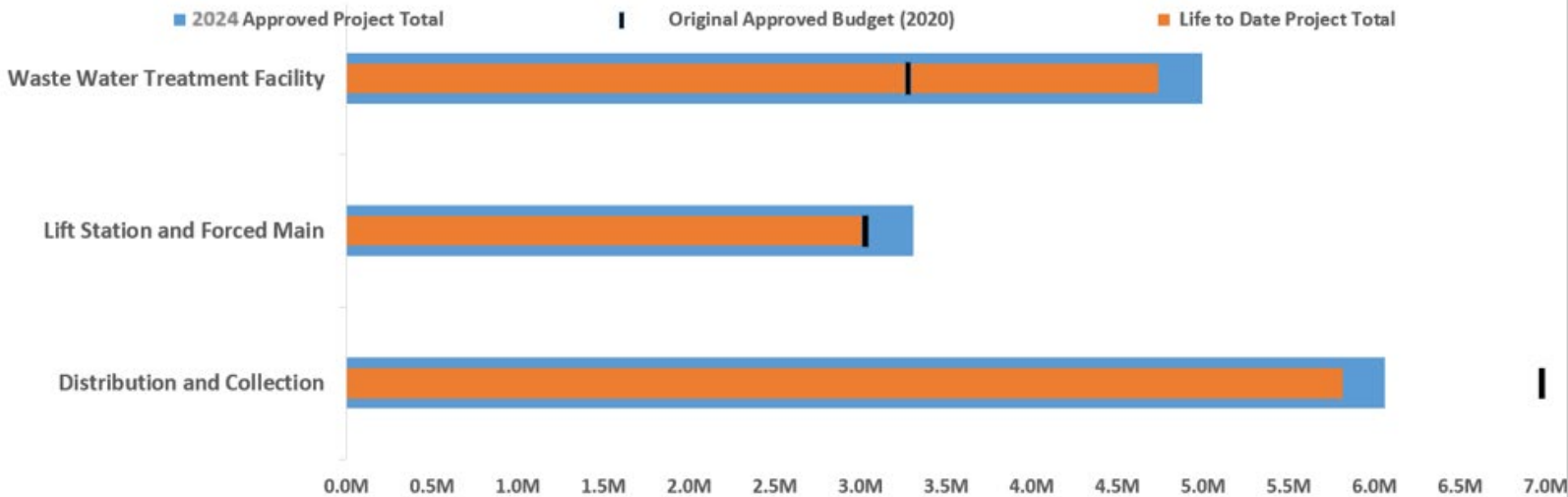
BEAVER MINES

Spend as of April 17th, 2024: \$13,790,521 / \$14,359,848 (96%)

April 17th, 2024: \$13,790,521



April 3rd, 2024: \$13,571,901



- **Beaver Mines Water Distribution, Collection System**
 - Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 4 of 5 closed out
 - Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals, photos) from MPE
 - Scheduling warranty walkthrough late April/early May, issues identified related to infiltration/inflow

- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Substantial completion achieved Dec 15th, with deficiencies to be addressed through early 2024
 - SCADA programming working for alarming and compliance reporting. Full integration underway. Regulator notified that that we are in full compliance period (sampling, testing, etc.) starting January 31, 2024. Commissioning report submitted to AEP March 31st, 2024
 - Working through deficiency & warranty items, construction completion certificate not anticipated until late Spring 2024
 - Record drawings received

- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Long lead generator and crane install complete February 28th, 2024. Training complete
 - Forcemain complete
 - Lift Station substantial completion **achieved, construction completion certificate issued**
 - Minor change order work ongoing (roof snow guards) prior to contract closeout
 - Awaiting closeout docs from MPE (Record Drawings, GIS data, photos)
 - Ops & maintenance manuals received

Current Water Operations Activity

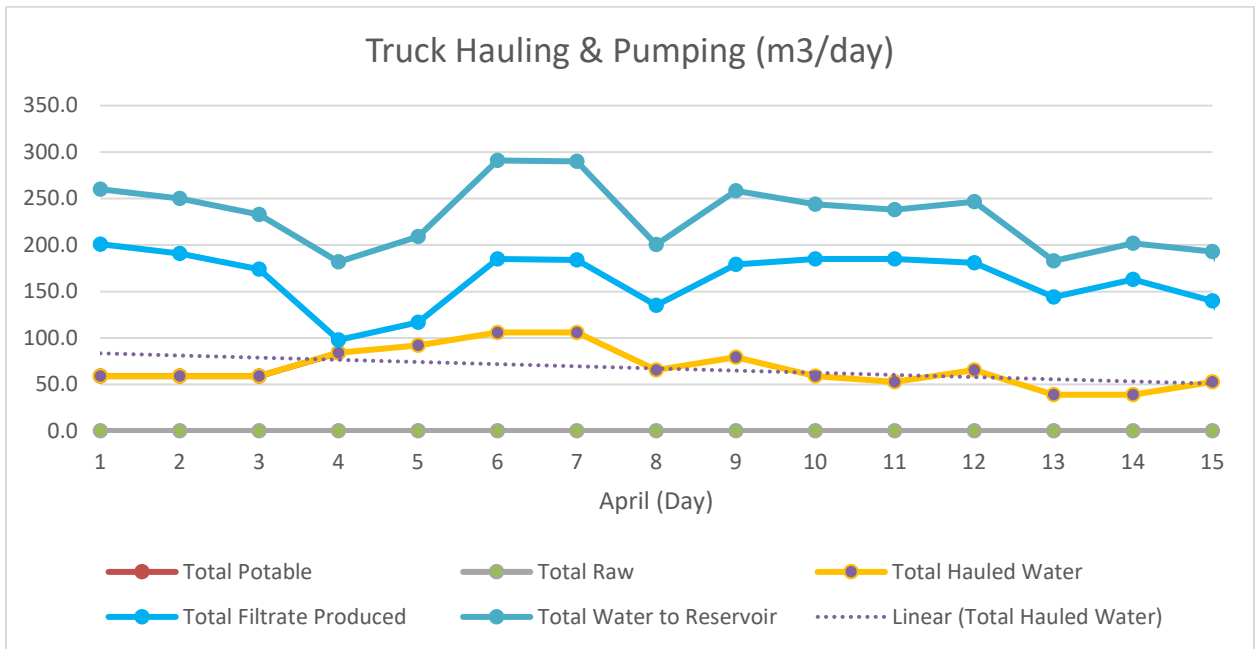
Water Crisis Update

Temp. Pumping Setup

- **Temp pumping setup will be pulled by Council meeting due to rising reservoir levels**

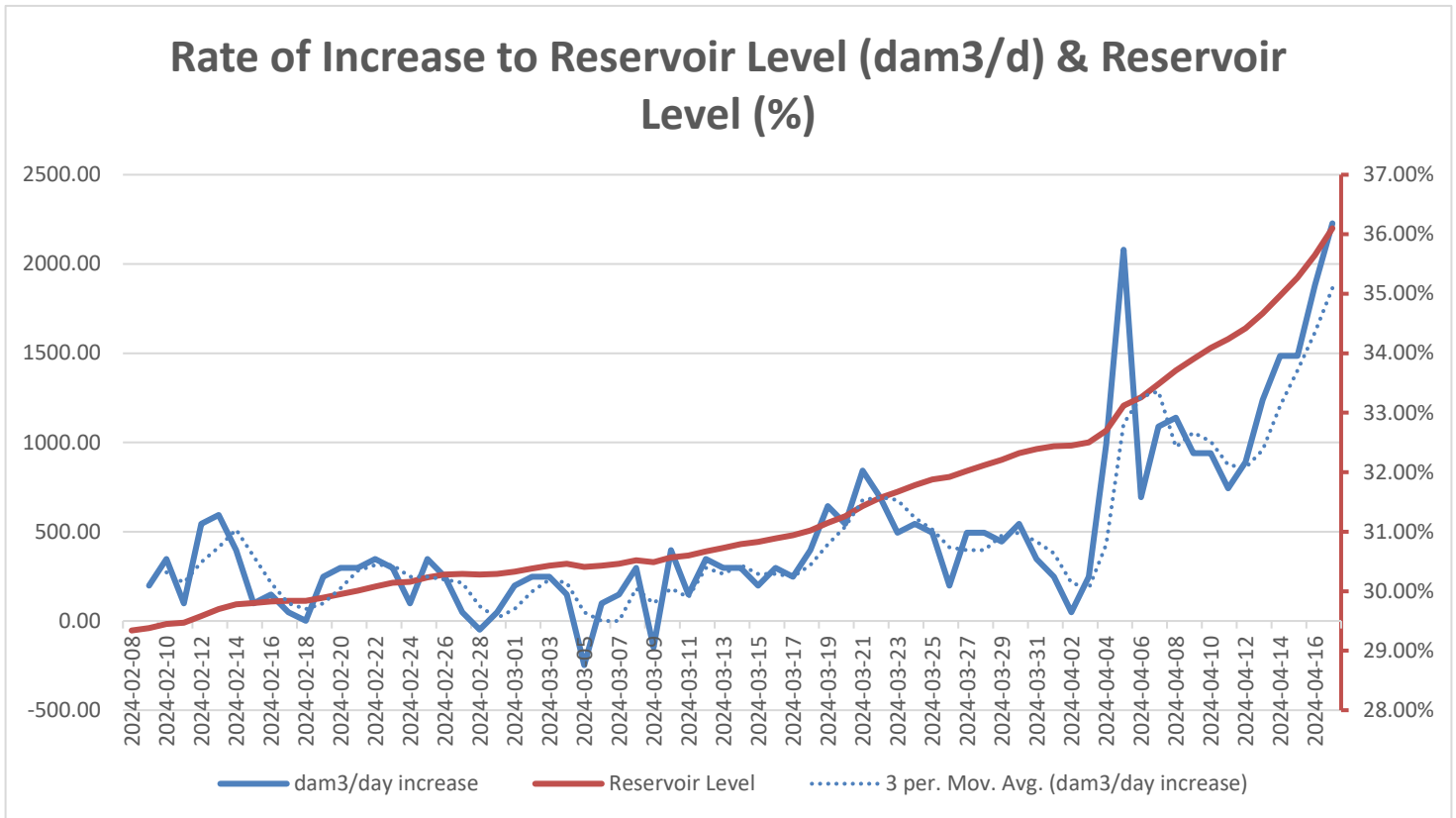
Usage

- Pumping has been primary water source since Dec. 22nd. Hauling potable to supplement pumping has been necessary
- Averaged **72 73** m³/d hauling since Jan 2nd



Reservoir & Snowpack Tracking

- Existing intakes will be underwater when reservoir level reaches 1103.5m (46% full)
- Reservoir levels bottomed out Dec. 4th at 1093.6m, slowly rising since.
 - Reservoir volume Apr. 16th: 36.1% Apr 3rd: 32.5%
 - Level: 1099.34m 1097.59m
 - 51,000 69,000 dam3 remaining until intakes underwater



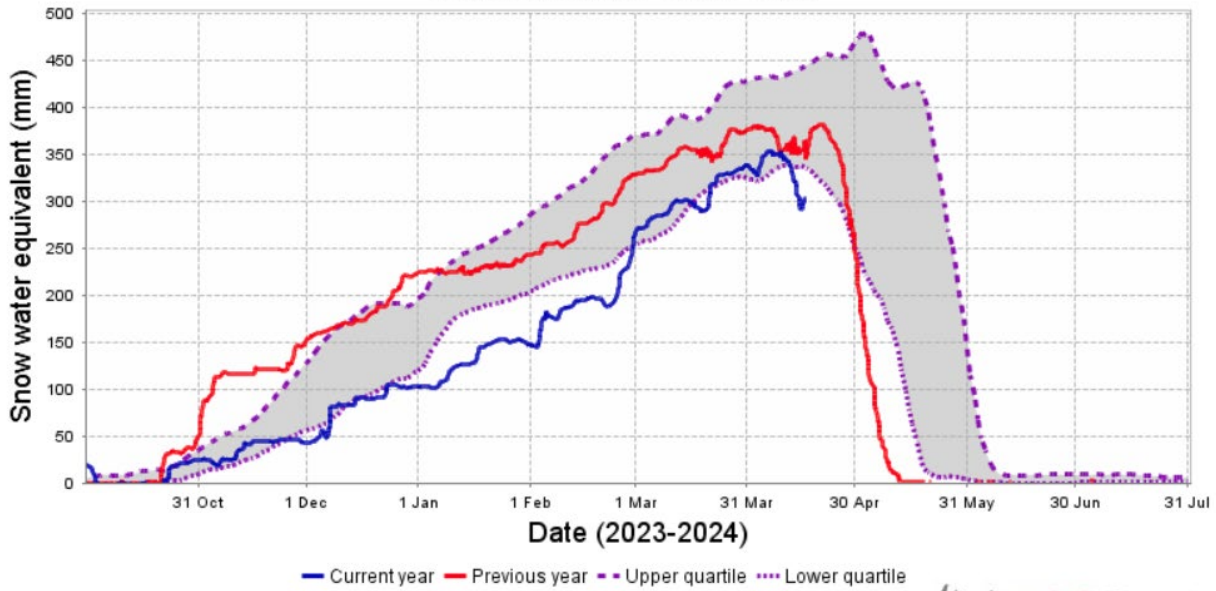
- Alberta Environment Snow Accumulation April 1 Update:

- Oldman River basin: much below average to below average, ranging from 59% at Westcastle II to 94% at South Racehorse Creek; outlier of 145% at Lee Creek "Q" which is above average; (6 sites surveyed – Akamina 2 – still not enough data at this station to calculate statistical information).
 - Similar to January & February forecast

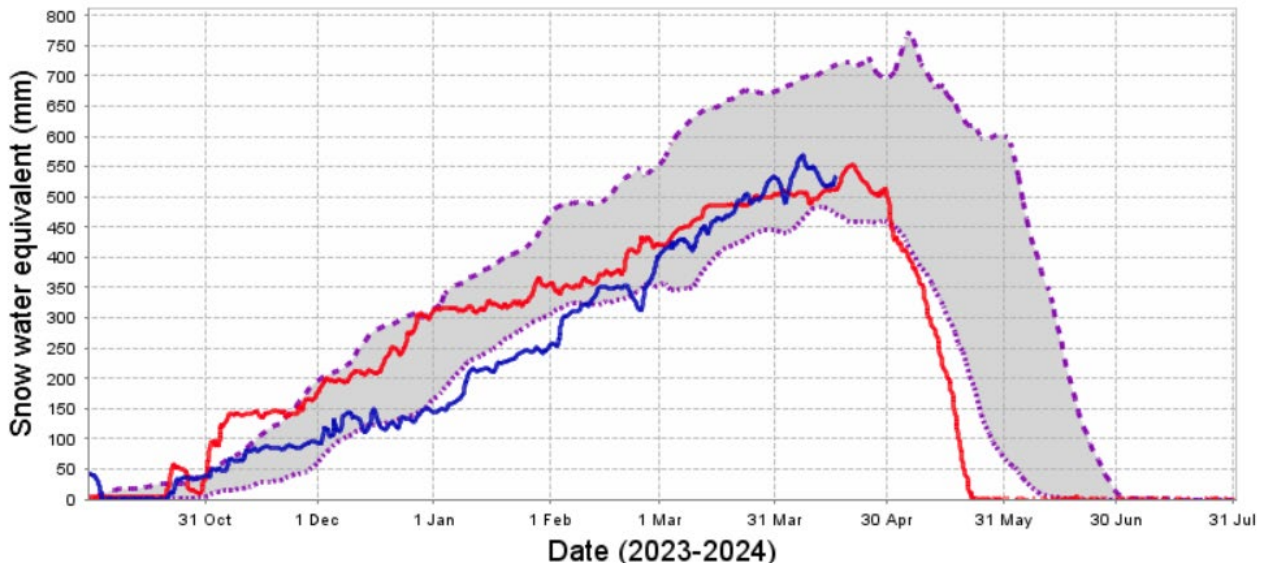
Snow water equivalent for the current year (blue),
the previous year (red), and the normal range (grey)
for station 05AA817



South Racehorse Creek - EPA



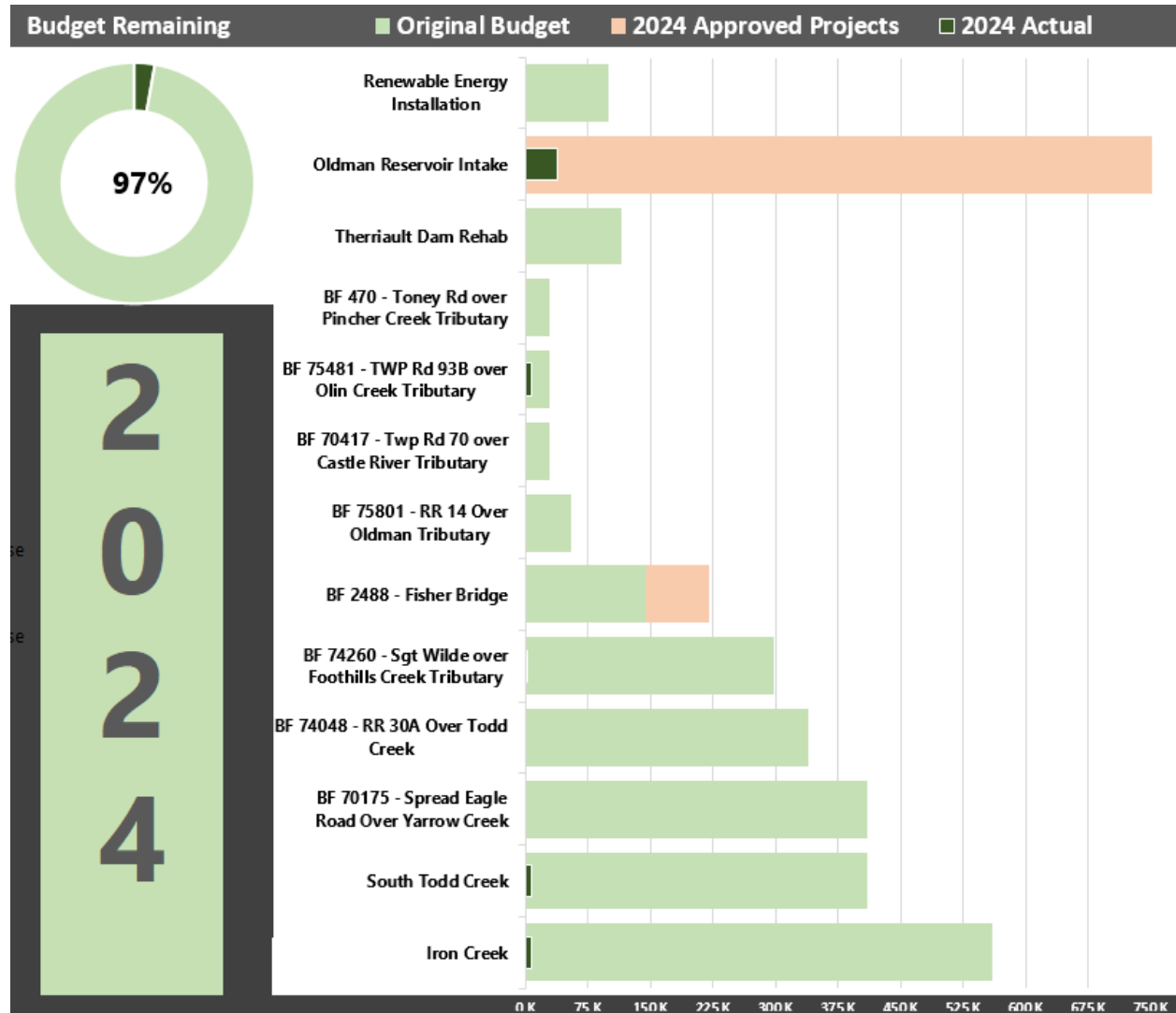
Gardiner Creek - EPA



- Working with commercial development in Lundbreck on new water and wastewater service installation
- Setting up gas monitoring equipment
- Working with new residential Lundbreck development on servicing
- Setting up annual generator testing for new generators

Large Capital and Other Projects

Total 2024 Approved Budget: \$4,248,000 Spend as of April 17th: \$66,228



Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 engineering required to determine most economically viable solution to address undersized spillway/overtop potential. Toe berm upgrades will address seepage

- Pricing received for wind/wave setup analysis and final preliminary engineering
- Kickoff scheduled for Apr 22nd, 2024

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- Notice of successful grant received Mar. 21st, 2023
- Reached out to brewery April 4th to arrange sampling. Sampling complete May 11th at lagoon and brewery 2023
 - Draft report for Lundbreck phase of project received from MPE with assumed flows, initial review complete
 - Met with brewery Nov 20th to discuss flow acceptance, working towards implementation. Brewery **has received meter**
- Lundbreck phase of report revised based on MD feedback to include collection system assessment and recommendations for upgrades, including sanitary dump station. Under review. Report to be updated with actual flows in 2024
 - **Adding small scope related to** lagoon analysis/scoping due to Spring odour concerns, **closing out draft reports**
- Cowley and regional report drafts received and reviewed. Working with MPE on next steps to finalize three (3) studies

Oldman Reservoir Water Intake Low Level Project

- *Updates will be provided during Council meeting due to dynamic pace of project*
- \$1.68M grant application finalized Jan 30th, 2024 for up to two (2) structures in reservoir
- **Installs completed on new VIS locations near old Cowley wells. Structure cleanout completed. Testing underway**
- Four (4) quotations received for balance of scope

<u>Tenders</u>	<u>Tender Amount</u>
1. Porter Tanner Associates Inc.	\$619,386.60
2. DMT Mechanical Ltd.	\$690,945.60
3. Nitro Construction Ltd.	\$706,965.00
4. Simpson Industrial Services Ltd.	\$965,692.35

 - Awarded to low bidder (Porter Tanner) at \$619,386 (below Engineers estimate)
 - Kickoff meeting held March 28th, 2024. Contractor mobilizing for April 3rd start date.
 - Project completion date is May 31st, 2024 (including above water scope). Working to accelerate wherever reasonably possible
 - **Drill and trench work to new structures expected completion by Council meeting, with final connection work to follow**

Raw Water Storage Project

- \$3.37M grant application finalized Jan 30th, 2024 for 3 month (25-year) forecasted volumes
- No capital work approved for this project. Pending grant decisions

Energy Projects

MD Estimated Annual Energy Savings: **\$23,906**

MD Achieved Annual Savings*: **\$26,287**

MD Funding Secured (Total): **\$516,676**

**Based on utility bill review adjusted cost savings and the ICF agreement framework. This number is expected to rise as projects completed within the last year haven't seen a full year of savings.*

- **General Updates**

- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility
 - Installation complete March 28, 2024
 - Baseline monitoring and trouble shooting underway
 - Developing closeout material for handover at end of contract
- QUEST net zero accelerator
 - Received baseline report and scorecard. We received a 43%
 - Community energy and emissions inventory underway
- Submitted expression of interest for Energy Futures Lab roadshow in 2024. Received letters of support from Matthew Halton high school, Fortis Alberta, Riteline Electric, Southwest Alberta Sustainable Communities Initiative, and Enel North America
 - EFL shifting strategy, new timeline TBD
- Submitted NRED grant for wind/solar energy conversion study update Dec. 19, 2023
- Annual energy analysis underway, expected completion April 2024
- Lightning 6 month report released
 - \$570 saved to date, 0.5 Tonnes CO₂e
 - Develop testing methodology to track performance under different conditions
- Lebel Solar project approved March 25, 2024 at 100% funding up to \$19,000
 - Contractors engaged
 - RFQ expected Apr 10 – On hold pending engineering drawings
 - Salas O'Brien engaged for engineering drawing pending receipt of funding
- Lebel Windows presented to Town Council March 25, 2024
 - Grant extended
 - Council requested information on historic implications and alternative options
 - Ft. Macleod Glass and Link builders have been engaged to provide pricing
- Castle Mountain has taken over control of their EV chargers as of March 26, 2024

- **Eco-centre Solar Installation**

- Complete July 20, 2023, producing power into grid
 - 1,963 kw-hr (\$190) produced to date

- **Climate Resiliency and Adaptation Plan**

- Met with MITACS to investigate funding avenues for wind study
- Draft sustainable procurement policy developed for review by internal Admin
 - Will be shared with other local organizations
 - Scheduled for Council presentation to Town and MD in May 2024 for direction on implementation
- Engaged companies and organizations about interest in participating in a wind study to analyze pattern projections into the future
 - Goal is to engage 5 participants at \$5,000 fee to access PARC funding
 - Being presented to Southern Alberta Alternative Energy Partnership

- Fortis committed funding
 - Began development of tree planting program plan
 - Grumpy's Greenhouse, Piikani, PCES services will present
 - Canyon, St. Micheals, Lundbreck, Piikani will attend
 - Received funding commitment to cover costs from Vitae and Fortis
 - Planned education sessions and provision of seedlings May 1, 2, 16
 - Final Homeowner risk assessment draft completed and released March 28, 2024
- **Clean Energy Improvement Program**
 - Full application submitted June 29, 2023
 - Amendments made based on FCM feedback and resubmitted August 11, 2023
 - Communications plan developed with Town and MD
 - Local contractors contacted March 26, 2024
 - Contractor onboarding beginning April 5, 2024
 - Staff Training April 25, 2024
 - Tentative official launch date May 14, 2024

Bridge Files

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
 - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Costed plan included for 2024 budget
 - Signage and epoxy crack injection complete. Guardrail work complete, abutment repair work complete. Walkthrough required
 - Revised costing approved by Council. Permit work underway. Reviewing potential to use MD's Class 2 Riprap. Stocks show roughly 140 m3. Project requires roughly 100 m3

- **Bridge File 74260 – SGT Wilde over Foothills Creek Trib, SW-13-005-29 W4M**
 - Design work was complete in 2022. STIP Application submitted last year
 - 2m x 25m L culvert replacement
 - Land ROW acquisition complete
 - Awaiting STIP response

- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Preliminary engineering complete
 - 2024 budget is to replace if STIP funding can be obtained, or install timber struts until funding can be obtained
 - Will need to complete design, permitting, & obtain land after STIP funding decision is made to prevent unnecessary work
 - STIP application submitted, awaiting decision
 - Potential that depth of permitting requirements could push work into 2025

- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Preliminary Engineering & Design complete
 - Scope includes:
 - Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work
 - Design drawings received November 27th
 - Permitting, tendering, and land kicked off
 - Tender draft ready pending land/permits
 - Sensitive stream habitat, SARA permit required. Construction window of August fairly set in stone. Cannot submit permits until Spring as stream work is required. May be difficult to achieve completion this year
 - **QAES reporting being finalized for permit submissions**

- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Preliminary engineering complete. Struts recommended, drawing complete

- Install of vertical steel struts to prevent further culvert deflection
- Straight forward permitting requirements. Drawings finalized. Reviewing for discussion on installation plan
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Funding agreement signed Mar. 28th, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
 - Status Report 2 due May 15, 2024
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Structure is a 4.7m x 2m x 15m L corrugated steel box culvert
 - Land and permit work kicked off (initial design drawings received, revised)
 - Permit submissions have begun
 - Land signoff complete
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Anticipated structure is a 1.8m x 23m open bottom CSP culvert
 - Land and permit work kicked off (initial design drawings received, revised)
 - DFO submission complete
 - Landowner ROW acquisition complete
 - Tender package drafted with Iron Creek and under final review. Anticipate 6-8 weeks out from Tender release (permitting)
- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**
 - 6.1m clear span bridge with extensive rot and voids in piles and pile caps
 - Prelim. engineering to be complete in 2024 with intended construction in 2025
- **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**
 - 1.5m x 24m L culvert with high deflection and corrosion
 - Prelim. engineering to be complete in 2024 with intent to address in 2025
- **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**
 - 1.6m x 43m L culvert with significant perforations and minor deflections
 - Class B waterbody
 - Prelim. engineering to be complete in 2024 with intent to address in 2025

Recommendation:

That the Utilities & Infrastructure report for April 4th – April 17th is received as information.


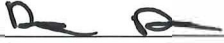


Prepared by: Roland/David

Date: April 17th, 2024

Submitted to: Council

Date: April 23rd, 2024

Recommendation to Council

TITLE: Utility Bylaw 1344-22 Amendments			
PREPARED BY: David Desabrais		DATE: April 16th, 2024	
DEPARTMENT: Utilities & Infrastructure			
	24/07/17	ATTACHMENTS:	
Department Supervisor	Date	1. Bylaw 1351-24 2. Pages from Bylaw 1344-22	
APPROVALS:			
	24/04/17		2024/04/17
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council review and pass Bylaw 1341-24 as an amending bylaw to Utility Bylaw 1344-22

BACKGROUND:

- The MD of Pincher Creek’s revised Utility Bylaw 1344-22 went into effect February 28th, 2023
- The Bylaw incentivized hookup to the Water and Wastewater Systems by waiving the initial supply of water meter cost (roughly \$700) for 9 months after connection allowance
- Connection allowance began **October 6th, 2023**. Due to the ongoing water crisis, residents were encouraged to wait to Spring 2024 to hookup if they were able too. We indicated the meter supply waiver would be extended to 12 months to encourage waiting for hookup
- **July 6th, 2024** is the current meter cost waive deadline. This Bylaw update would extend that to **October 6, 2024** (Section (4))

The following minor amendments have also been added to the Bylaw:

- **Schedule A, Section (5):** Modified overly stringent section regarding failure to repair and liability for damages due to resident concerns
- **Schedule F Penalties:**
 - Added additional general penalty for failing to meet Service Connection Application Conditions
 - Increased backfill before inspection fine

FINANCIAL IMPLICATIONS:

- Increase in water meters supplied

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
IN THE PROVINCE OF ALBERTA
BYLAW No. 1351-24**

A Bylaw of the Municipal District of Pincher Creek No. 9, in the Province of Alberta for the purpose of amending Bylaw No. 1344-22, being the Utility Bylaw.

WHEREAS, pursuant to section 3 of the Municipal Government Act the purposes of a municipality include providing services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS, pursuant to section 7 of the Municipal Government Act a council of a municipality may pass bylaws for municipal purposes respecting public utilities and the enforcement of bylaws;

NOW **THEREFORE** the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as “UTILITY BYLAW AMENDMENT BYLAW NO. 1351-24”
2. Amendments per Schedule A attached.
3. This Bylaw comes into force and effect upon third and final passing thereof.

Read a first time this ___ day of _____, 2024

Read a second time this ___ day of _____, 2024

Read a third and final time this ___ day of _____, 2024

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A" – BYLAW No. 1351-24

1. **Revise Fees and Charges**

(4) Replace wording with

If a Property is required to connect to the Water System, pursuant to section 2(1) of Schedule "B" of this Bylaw, and the Wastewater System, pursuant to section 2(1) of Schedule "C" of this Bylaw, and the Owner of that Property connects to both of those systems within 12 months of the Chief Administrative Officer providing notice of a date to connect to those systems, the MD will waive the fee for the initial Supply of the Meter as set out in Schedule "E" of the Bylaw.

2. **Add to Schedule "A" GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES**

(5) Replace wording with

The MD shall not be liable for damages, including losses caused by a break within the MD's Water System or Wastewater System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the MD's Water System or Wastewater System, or generally for accidents due to the operation of the MD's Water System or Wastewater System or for the disconnection of a Service Connection or shut-off of a Utility Service, nor by reason of the water containing sediments, deposits, or other foreign matter. Further, and for the purpose of providing additional clarity in relation to this issue:

- (a) the MD can only be liable in situations where there is direct property damages incurred by the customer as a direct result of a breach of the Bylaw, or terms of service, by the MD or other act or omission by the MD, if the breach or other act or omission is caused by the gross negligence or intentional tort of the MD;
- (b) any liability attributed to the MD will be limited to an amount proportionate to the degree that the MD was determined to be at fault;
- (c) The use of the phrase "direct property damages" in subsection (a) above does not include loss of revenue, loss of profits, loss of earnings, loss of production, loss of contract, cost of capital and loss of use of facilities or property, or any other similar damage or loss whatsoever; and
- (d) all limitations, protections and exclusions of liability contained in any provincial or federal legislation are in addition to and not in derogation of or substitution for the limitations of the MD's liability contained within this bylaw.

3. **Add/Revise SCHEDULE "F" SPECIFIED PENALTIES**

	Section	1st offence	2nd offence*
Failure to meet Service Connection Application Conditions	Sch. A s. 3(2)	\$300.00	\$500.00
Backfill before Service Connection Inspection	Sch. A s. 6(3)(c)	\$300.00	\$500.00

PART II - PROVISION OF UTILITY SERVICES

3. Other Public Utilities Prohibited

The MD or its authorized representatives shall be the exclusive provider of Utility Services, where available, to eligible Customers within the boundaries of the MD.

4. Terms and Conditions

All Utility Services shall be provided in accordance with Schedules "A", "B", "C", "D", "E", "F", and "G" as applicable.

Nothing in this Bylaw relieves a Person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful permit, order, or license.

5. Fees and Charges

(1) The MD will provide Utility Services to Customers within the MD at the rates, fees or other charges specified in Schedule "E", as may be amended by Council from time to time.

(2) Subject to subsection (3), additional services provided by the MD to a Customer will be billed to the Customer in accordance with an agreement between the Customer and the MD.

(3) Additional costs arising from:

(a) requirements or requests for specific non-routine services not more particularly described in this section or the acts or omissions of any particular Customer or defined group of Customers, or

(b) repairs or remedies of any loss or damage to Facilities or other property that is caused by a Customer or any other party for whom a Customer is responsible in law, including, without limitation, any costs or damages described in any judgment of a court in the MD's favour, may, at the Chief Administrative Officer's sole option, and in addition to any other legally available remedies, be added to a Customer's Account as an additional amount due and payable by the Customer to the MD.

(4) If a Property is required to connect to the Water System, pursuant to section 2(1) of Schedule "B" of this Bylaw, and the Wastewater System, pursuant to section 2(1) of Schedule "C" of this Bylaw, and the Owner of that Property connects to both of those systems within 9 months of the Chief Administrative Officer providing notice of a date to connect to those systems, the MD will waive the fee for the initial Supply of the Meter as set out in Schedule "E" of the Bylaw.

6. Utility Services Guidelines

(1) Subject to subsection (2), the Chief Administrative Officer may adopt, amend, repeal and replace Utility Services Guidelines from time to time as the Chief Administrative Officer deems advisable.

(2) Utility Services Guidelines must not be inconsistent with this Bylaw and, in the event of an inconsistency, this Bylaw shall prevail.

(3) Without limiting the generality of subsection (1), Utility Services Guidelines may deal with any or all of the following subject matters:

(a) procedures or requirements that a Customer must comply with before a Service Connection is installed or activated, or before Utility Services are provided, or as a condition of ongoing provision of Utility Services;

(b) Customer Accounts, including, without limitation, provisions or requirements concerning: opening an Account, making payments on an Account, consequences for failure to pay Accounts in full, lost bills, dishonoured

SCHEDULE "A"

GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES

PART I - GENERAL WATER, WASTEWATER AND SOLID WASTE PROVISIONS

1. Duty to Supply

(1) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Water Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Water Main owned and operated by the MD.

(2) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Wastewater Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Wastewater Main owned and operated by the MD.

(3) The MD shall continue, insofar as is reasonably practicable, to supply Solid Waste Services, upon such terms as Council considers advisable, to any Customer within the Collection Area.

(4) All Utility Services provided by the MD shall be provided in accordance with these Terms and Conditions, and these Terms and Conditions shall apply to and be binding upon all Customers receiving Utility Services from the MD.

2. No Guarantee of Continuous Supply

(1) The MD will endeavor to provide a continuous supply of potable water. However, the MD does not guarantee or warrant the continuous supply of potable water and the MD reserves the right to change the operating pressure, restrict the availability of Water Services or to disconnect or shut-off Water Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(2) Customers depending upon a continuous and uninterrupted supply or pressure of water or who require or have processes or equipment that require particularly clear or pure water shall provide such facilities, as they are considered necessary, to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use. The MD assumes no responsibility for same.

(3) The MD will endeavor to provide a continuous capacity to collect, store and transmit Wastewater. However, the MD does not guarantee or warrant the continuous capacity to collect, store and transmit Wastewater and the MD reserves the right to restrict the availability of Wastewater Services or to disconnect or shut-off Wastewater Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(4) The MD does not guarantee or warrant the continuous capacity to collect, store and handle Solid Waste and the MD reserves the right to restrict the availability of Solid Waste Services or to discontinue Solid Waste Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(5) The MD shall not be liable for any damages caused by the provision of Utility Services, including without limitation losses caused by a break within the MD's Water System or Wastewater System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the MD's Water System or Wastewater System, or generally for any accident due to the operation of the MD's Water System, Wastewater System or Solid Waste Services or for the disconnection of a Service Connection or shut-off of a Utility Service, nor by reason of the water containing sediments, deposits, or other foreign matter.

(6) The MD will restore Water and Wastewater Main service interruptions when it is safe and practical to complete such work.

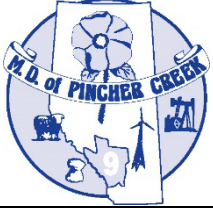
(7) In the case of extended interruptions, the MD will make reasonable efforts to supply Utility Services to Customers through alternative means.

SCHEDULE "F"

SPECIFIED PENALTIES

	Section	1st offence	2nd offence *
Obstruct an Authorized representative Inserting New Information	s. 16	\$200.00	\$300.00
Backfill before Service Connection Inspection	Sch. A s. 6(3)(c)	\$250.00	\$500.00
Contravention of Repair and Maintenance Requirements	Sch. A s. 7, 8	\$200.00	\$300.00
Interfere with Another Customer's Service Connection /Utility Services	Sch. A s. 10(2)	\$500.00	\$1,000.00
Obstruct access to Facilities	Sch. A s. 13(1)	\$100.00	\$250.00
Failure to manage vegetation on Property	Sch. A s. 13(2)	\$100.00	\$200.00
Install structure that interferes with proper and safe operation of Facilities	Sch. A. s. 13(3)	\$200.00	\$500.00
Interfere with or alter Facilities	Sch. A s. 14	\$500.00	\$1,000.00
Extend Customer owned infrastructure beyond Property	Sch. A s. 17	\$500.00	\$1,000.00
Supply false or Inaccurate information	Sch. A s. 26	\$250.00	\$500.00
Fail to comply with Water Conservation and Demand Management Measures	Sch. B s. 1(3)	\$100.00	\$250.00
Failure to connect to Water System by set Date	Sch. B s. 2(1)	\$500.00	\$1,000.00
Failure to connect to Water System prior to occupancy	Sch. B s. 2(2)	\$500.00	\$1,000.00
Unauthorized use of Alternate Water System	Sch. B s. 3	\$500.00	\$1,000.00
Unauthorized Resale or Supply Of Water	Sch. B s. 4	\$250.00	\$500.00
Unauthorized use of water	Sch. B s. 5(1)	\$250.00	\$500.00
Contravention of Customer Meter installation rules and Requirements	Sch. B s. 11(3)	\$200.00	\$300.00
Contravention of General Meter Restrictions	Sch. B s. 12	\$200.00	\$300.00
Unauthorized operation of a fire hydrant	Sch. B s. 18	\$500.00	\$1,000.00

Recommendation to Council

TITLE: Brownfield Redevelopment for Community Energy			
PREPARED BY: Tristan Walker		DATE:	
DEPARTMENT: Municipal Energy Projects			
		ATTACHMENTS: 1. Presentation	
Department Supervisor	Date		
APPROVALS:			
<u>Tristan Walker</u>		<u>Roland Milligan</u>	
Prepared by	Date	CAO	Date

RECOMMENDATION: That the Council for the Municipal District of Pincher Creek approve the application to the Federation of Canadian Municipalities Community Energy program for the purpose of mapping brownfield sites and developing a business case for community owned energy projects.

BACKGROUND:
 The Municipal District of Pincher Creek (MD) is undertaking a process to update planning and land use considerations for renewable energy projects and developers. There is an opportunity to leverage the funding achieved to date in order to further develop a business case for potential projects using funding from The Federation of Canadian Municipalities.

The Federation of Canadian Municipalities offers three stages of funding support for community energy projects starting with business planning, then conducting feasibility work, and finally low interest loans for capital deployment. Each stage needs to be applied for individually and can be decided upon based on the results of the last stage.

FINANCIAL IMPLICATIONS:
 Federation of Canadian Municipalities provides 80% cost coverage which can be stacked with existing funding achieved.
 No cost to the Municipal District.

Brownfield Community Energy

April xx, 2024

Overview

History

- MLUST tool
- Prioritize agricultural land value
- Lack of location control

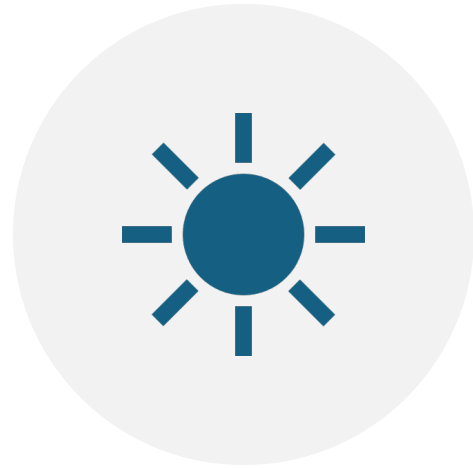
Opportunity

- Renewable land use review
- NRED grant for brownfield mapping
- FCM business plan development

Future

- Community owned projects
- Benefits stay local
- Built on low value land

Current State



RENEWABLE ENERGY
LAND USE REVIEW



NRED GRANT TO
SUPPORT BROWNFIELD
MAPPING

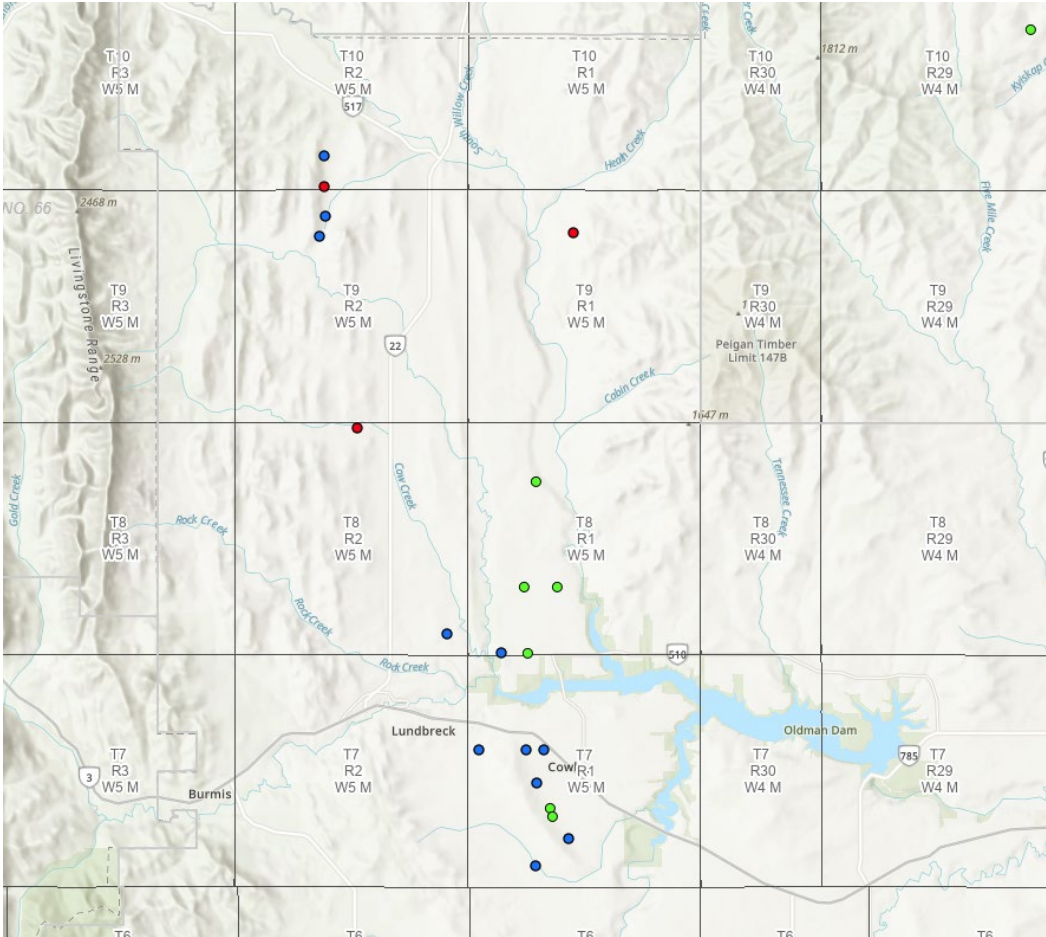
Opportunity



LEADING DEVELOPMENT ON OUR
TERMS

Brownfields

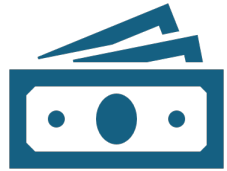
ORPHANED WELLS



GRAVEL PITS



Community Energy Structure



Municipal ownership

Offset MD usage

Reduce operational costs

Lower tax burden



Cooperative

Allows community members
to invest

Community can purchase
cheap energy

Benefit stay local



Local investment

Businesses can form
investment partnerships

Offset their energy
usage

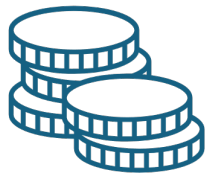
Keeps benefits local

Benefits



Site monitoring

Weed control
Remediation activities



Increase land value

Landowner benefits
Tax base



Local benefits

Revenues from energy
sales
Low-cost clean energy

Pathway

Existing
project

Land use review
and community (MD)

Brownfield mapping
(NRED)

Expand
?

Business plan
analysis and
~~development (FCM)~~

Future possibilities

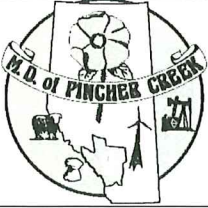


1. Feasibility and Engineering (FCM support up to 80%)
2. Construction (FCM low interest loan and 15% grant)

Questions?



Recommendation to Council

G2a

TITLE: Equipment Reserve Contribution			
PREPARED BY: Brendan Schlossberger		DATE: April 17, 2024	
DEPARTMENT: Finance			
		ATTACHMENTS: 1. N/A	
Department Supervisor	Date		
APPROVALS:			
 <hr/>	2024 / 04 / 17 <hr/>	 <hr/>	2024 / 04 / 17 <hr/>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council restricts the \$10,000 related to disposal of Unit 491 to the Equipment Reserve.

BACKGROUND:



On April 3rd the MD received a \$10,000 payout from RMA Insurance related to the write-off of Unit 491.

The proceeds from disposal of fleet/equipment is generally added back to the Equipment Reserve to replenish that reserve for future fleet/equipment purchases.

FINANCIAL IMPLICATIONS:

Restricting \$10,000 to the Equipment Reserve.

Recommendation to Council

TITLE: Bridge File 75377 Settlement			
PREPARED BY: Brendan Schlossberger		DATE: April 17, 2024	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. NIL
Department Supervisor		Date	
APPROVALS:			
	2024/04/17		2024/04/17
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council rescind resolution 24/155 and;

That Council approve \$50,000 in 2023 funds to settle the legal dispute regarding Bridge File 75377, with said funds coming from the Tax Rate Stabilization Reserve.

BACKGROUND:

- The MD has settled the legal dispute regarding the initial construction contract of BF 75377. The settlement exceeds our current budgeted legal expenses and will require additional funding. MD specific legal fees regarding the settlement will remain under the operating budget.
- With this settlement being finalized before the Financial Statements were presented the correct procedure is for us to record the expenses in 2023 because that is the year the legal issue occurred in.

FINANCIAL IMPLICATIONS:
\$50,000 funded through the Tax Rate Stabilization Reserve in 2023.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Consolidated Financial Statements

For the year ended December 31, 2023

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

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INDEPENDENT AUDITOR'S REPORT

To: The Reeve and Members of Council of
the Municipal District of Pincher Creek No. 9

Opinion

We have audited the consolidated financial statements of the Municipal District of Pincher Creek No. 9 which comprise the consolidated statement of financial position as at December 31, 2023, and the consolidated statements of operations, remeasurement gains and losses, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 as at December 31, 2023, the results of its operations, remeasurement gains and losses, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipal District of Pincher Creek No. 9 in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

We draw attention to note 2 to the financial statements which describes the amendments made to the prior year's figures as a result of adopting the new accounting standard PS 3280 Asset Retirement Obligations. Our audit opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipal District of Pincher Creek No. 9's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipal District of Pincher Creek No. 9 or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipal District of Pincher Creek No. 9's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to

INDEPENDENT AUDITOR'S REPORT, continued

influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipal District of Pincher Creek No. 9's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipal District of Pincher Creek No. 9's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lethbridge, Alberta

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Tuesday, April 16, 2024

Chartered Professional Accountants

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Municipal District of Pincher Creek No. 9 is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements. Management believes that the consolidated financial statements present fairly the Municipal District's financial position as at December 31, 2023 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The Municipal District Council carries out its responsibilities for review of the consolidated financial statements. The Council meets with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Municipal District Council has approved the consolidated financial statements.

The consolidated financial statements have been audited by Avail LLP Chartered Professional Accountants, the independent external auditors appointed by the Municipal District. The accompanying independent Auditor's Report outlines their responsibilities, the scope of the examination and their opinion on the Municipal District's consolidated financial statements.

Chief Administrative Officer

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2023

	2023	2022 (restated)
Financial assets		
Cash and temporary investments (note 3)	\$ 11,279,471	\$ 16,953,405
Taxes and grants in place of taxes receivable (note 4)	232,958	268,693
Trade and other receivables (note 5)	5,444,250	4,484,341
Investments (note 6)	10,219,716	9,907,340
Debt charges recoverable (note 7)	1,414,320	1,549,731
	28,590,715	33,163,510
Liabilities		
Accounts payable and accrued liabilities	2,110,621	3,502,047
Employee benefit obligations (note 9)	170,534	441,366
Provision for reclamation (note 10)	1,345,394	1,330,204
Deferred revenue (note 11)	4,858,092	8,264,646
Long-term debt (note 12)	2,688,284	3,071,667
Asset retirement obligations (note 13)	503,099	483,749
	11,676,024	17,093,679
Net financial assets	16,914,691	16,069,831
Non-financial assets		
Prepaid expenses	310,026	185,952
Inventory for consumption	2,154,508	2,470,915
Tangible capital assets (schedule 2)	81,050,321	73,415,895
	83,514,855	76,072,762
Accumulated surplus (note 14 and schedule 1)		
Accumulated operating surplus	100,429,546	92,142,593
Accumulated remeasurement gains (losses)	-	-
	\$ 100,429,546	\$ 92,142,593

Commitments and contingencies (note 22)

Approved on behalf of Council:

Councillor _____

Councillor _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2023

	Budget (Unaudited)	2023	2022 (restated)
Revenue			
Net municipal property taxes (note 17)	\$ 13,348,620	\$ 13,515,365	\$ 13,171,798
User fees and sales of goods	465,050	496,939	405,301
Government transfers for operating (note 18)	450,900	643,691	357,079
Investment income	266,000	698,921	443,394
Penalties and costs of taxes	70,900	62,889	95,009
Licenses and permits	64,300	112,887	95,591
Rental	125,635	81,373	81,468
Other	140,570	128,203	224,772
	<u>14,931,975</u>	<u>15,740,268</u>	<u>14,874,412</u>
Expenses (note 19)			
General government			
Legislative	306,000	237,098	179,190
Administration	2,493,310	2,427,954	2,217,750
Protective services			
Police, fire, disaster, ambulance and bylaw enforcement	1,252,707	1,078,895	974,717
Transportation services			
Roads, streets, walks and lighting	7,413,500	6,977,903	7,243,561
Airport	884,705	825,866	833,980
Environmental use and protection			
Water supply and distribution	1,602,562	2,478,101	1,244,582
Wastewater treatment and disposal	138,563	133,959	75,024
Waste management	414,841	339,597	322,733
Public health and welfare			
Family and community support services	134,000	138,020	133,514
Cemeteries and crematoriums	50,000	60,788	51,870
Planning and development			
Land use planning, zoning and development	249,650	260,753	277,224
Agricultural and environmental services	713,234	581,197	482,789
Recreation and culture			
Parks and recreation	471,792	494,338	464,356
Culture - libraries, museums, halls	448,125	434,724	443,444
	<u>16,572,989</u>	<u>16,469,193</u>	<u>14,944,734</u>
Deficiency of revenue over expenses before other	(1,641,014)	(728,925)	(70,322)

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2023

	Budget (Unaudited)	2023	2022 (restated)
Capital revenue			
Government transfers for capital (note 18)	12,545,000	8,984,878	6,610,453
Contributed assets	-	31,000	-
	12,545,000	9,015,878	6,610,453
Excess of revenue over expenses	10,903,986	8,286,953	6,540,131
Accumulated operating surplus, beginning of year			
As previously stated	92,605,055	92,605,055	86,042,676
Change in accounting policy (note 2)	-	(462,462)	(440,214)
As restated	92,605,055	92,142,593	85,602,462
Accumulated operating surplus, end of year	\$ 103,509,041	\$ 100,429,546	\$ 92,142,593

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF REMEASUREMENT GAINS AND LOSSES
For the year ended December 31, 2023

	2023	2022
Accumulated remeasurement gains (losses), beginning of year	\$ -	\$ -
Unrealized gains (losses) attributable to: Equity investments	-	-
Amounts reclassified to statements of operations: Equity investments realized gains	-	-
Net remeasurement gains (losses) for the year	-	-
Accumulated remeasurement gains (losses), end of year	\$ -	\$ -

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the year ended December 31, 2023

	Budget (Unaudited)	2023	2022 (restated)
Excess of revenue over expenses	\$ 10,903,986	\$ 8,286,953	\$ 6,540,131
Acquisition of tangible capital assets	(13,795,000)	(11,317,021)	(7,357,887)
Amortization of tangible capital assets	3,699,183	3,699,183	3,633,042
Contributed tangible capital assets	-	(31,000)	-
(Gain) loss on disposal of tangible capital assets	-	(2,663)	4,407
Proceeds on disposal of tangible capital assets	-	17,079	-
	(10,095,817)	(7,634,422)	(3,720,438)
Net change in inventory for consumption	-	316,403	(118,229)
Net change in prepaid expense	-	(124,074)	5,262
	-	192,329	(112,967)
Increase in net financial assets	808,169	844,860	2,706,726
Net financial assets, beginning of year	16,069,831	16,069,831	13,363,105
Net financial assets, end of year	\$ 16,878,000	\$ 16,914,691	\$ 16,069,831

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2023

	2023	2022 (restated)
Operating transactions		
Excess of revenue over expenses	\$ 8,286,953	\$ 6,540,131
Adjustments for items which do not affect cash		
(Gain) loss on disposal of tangible capital assets	(2,663)	4,407
Amortization of tangible capital assets	3,699,183	3,633,042
Contributed tangible capital assets	(31,000)	-
Accretion of asset retirement obligations	19,350	18,606
	11,971,823	10,196,186
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	35,735	121,166
Trade and other receivables	(959,909)	(697,103)
Investments	(312,376)	(211,399)
Debt charges recoverable	135,411	131,512
Inventory for consumption	316,403	(118,229)
Prepaid expenses	(124,074)	5,262
Accounts payable and accrued liabilities	(1,391,426)	1,689,114
Employee benefit obligations	(270,832)	(66,552)
Deferred revenue	(3,406,554)	(1,199,076)
Provision for reclamation	15,190	53,904
	6,009,391	9,904,785
Capital transactions		
Proceeds on disposal of tangible capital assets	17,079	-
Acquisition of tangible capital assets	(11,317,021)	(7,357,887)
	(11,299,942)	(7,357,887)
Financing transactions		
Repayment of long-term debt	(383,383)	(375,974)
(Decrease) increase in cash and temporary investments	(5,673,934)	2,170,924
Cash and temporary investments, beginning of year	16,953,405	14,782,481
Cash and temporary investments, end of year	\$ 11,279,471	\$ 16,953,405

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

1. Significant accounting policies

The consolidated financial statements of the Municipal District of Pincher Creek No. 9 are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Municipal District of Pincher Creek No. 9 are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Municipal District and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

There is measurement uncertainty related to asset retirement obligations as it involves estimates in determining settlement amount, discount rates and timing of settlement. Changes to any of these estimates and assumptions may result in change to the obligation.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

1. Significant accounting policies, continued

(d) Valuation of financial assets and liabilities

The Municipal District of Pincher Creek No. 9's financial assets and financial liabilities are measured as follows:

Financial statement component	Measurement
Cash	Cost and amortized cost
Short-term investments	Amortized cost
Trade and other receivables	Lower of cost or net recoverable value
Investments	Fair value and amortized cost
Loans receivable and debt charges recoverable	Amortized cost
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost
Bank indebtedness and long-term debt	Amortized cost

(e) Investments

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations. Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(f) Inventories for resale

Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

(g) Debt charges recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmaturing long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

(h) Gravel pit closure

Pursuant to the gravel pit contracts, the Municipal District is required to fund the reclamation work for gravel pits. Closure activities include the final clay cover landscaping, and reclamation monitoring. The requirement is being provided for over the estimated remaining life of the gravel pits based on usage.

(i) Contaminated sites liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

1. Significant accounting policies, continued

(j) Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(k) Asset retirement obligation

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the Municipality to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the Municipality reviews the carrying amount of the liability. The Municipality recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The Municipality continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

(l) Reserves for future expenses

Reserves are established at the discretion of Council to set aside funds for future operating and capital expenses. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.

(m) Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

1. Significant accounting policies, continued

(n) Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(o) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	20
Buildings	50
Engineered structures	20-75
Machinery and equipment	3-35
Vehicles	3-20

Assets under construction are not amortized until available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

1. Significant accounting policies, continued

(p) Future accounting standards pronouncements

The following summarizes upcoming changes to Canadian public sector accounting standards. In 2024, the Municipality will continue to assess the impact and prepare for the adoption of these standards. While the timing of standard adoption may vary, certain standards must be adopted concurrently.

a) Revenue

PS3400, Revenue establishes standards on how to account for and report on revenue, specifically in regard to revenue arising from transactions with performance obligations (exchange transactions) and those without performance obligations (non-exchange transactions). This standard is applicable for fiscal years beginning on or after April 1, 2023.

b) Purchased Intangibles

PSG-8, Purchased Intangibles, allows for purchased intangible assets to be recognized as assets in the public sector entity's financial statements. This standard is applicable for fiscal years beginning on or after April 1, 2023.

c) Public Private Partnerships

PS3160, Public Private Partnerships, establishes standards on how to account for certain arrangements between public and private entities. The standard provides guidance on situations where a public entity acquires infrastructure asset past the point where it is ready for use. This standard is applicable for fiscal years beginning on or after April 1, 2023.

2. Change in accounting policy

Effective January 1, 2023, the Municipal District adopted the new accounting standard PS 3280 Asset Retirement Obligations and applied the standard using the modified retroactive approach with restatement of prior year comparative information.

On the effective date of the PS 3280 standard, the Municipal District recognized the following to conform to the new standard:

- asset retirement obligations, adjusted for accumulated accretion to the effective date;
- asset retirement cost capitalized as an increase to the carrying amount of the related tangible capital assets in productive use;
- accumulated amortization on the capitalized cost; and
- adjustment to the opening balance of accumulated surplus.

Amounts are measured using information, assumptions and discount rates where applicable that are current on the effective date of the standard. The amount recognized as an asset retirement cost is measured as of the date the asset retirement obligation was incurred. Accumulated accretion and amortization are measured for the period from the date the liability would have been recognized had the provisions of this standard been in effect to the date as of which this standard is first applied.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

2. Change in accounting policy, continued

The impact on the prior year's financial statements as a result of the change in accounting policy is as follows:

	2022		As restated
	As previously reported	Adjustment recognized	
Statement of operations			
Revenue	14,874,412	-	14,874,412
Expenses	14,922,485	22,249	14,944,734
Capital revenue	6,610,453	-	6,610,453
Excess of revenue over expenses	6,562,380	(22,249)	6,540,131
Accumulated surplus, beginning of year	86,042,675	(440,213)	85,602,462
Accumulated surplus, end of year	92,605,055	(462,462)	92,142,593
Statement of financial position			
Financial assets	33,163,510	-	33,163,510
Liabilities	16,609,933	483,746	17,093,679
Net financial assets	16,553,577	(483,746)	16,069,831
Non-financial assets	76,051,478	21,284	76,072,762
Accumulated surplus, end of year	92,605,055	(462,462)	92,142,593
Statement of change in net financial assets			
Excess of revenue over expenses	6,562,380	(22,249)	6,540,131
Net financial assets (net debt), beginning of year	13,828,247	(465,142)	13,363,105
Net financial assets (net debt), end of year	16,553,577	(483,746)	16,069,831

3. Cash and temporary investments

	2023	2022
Savings accounts	\$ 10,504,237	\$ 15,988,901
Operating accounts	775,234	964,504
	\$ 11,279,471	\$ 16,953,405

4. Taxes and grants in place of taxes receivables

	2023	2022
Taxes and grants in place of taxes receivable	\$ 110,546	\$ 173,157
Arrears	122,412	95,536
	\$ 232,958	\$ 268,693

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

5. Trade and other receivables

	2023	2022
Grants	\$ 4,894,397	\$ 4,173,877
Trade receivables	312,297	100,926
Goods and Services Tax	237,556	209,538
	\$ 5,444,250	\$ 4,484,341

6. Investments

	2023		2022	
	Carrying value	Market value	Carrying value	Market value
Bonds	\$ 10,166,416	\$ 9,840,659	\$ 9,854,040	\$ 9,418,679
Castle Mountain Resort	50,000	58,820	50,000	58,820
Other	3,300	3,340	3,300	3,340
	\$ 10,219,716	\$ 9,902,819	\$ 9,907,340	\$ 9,480,839

The bond portfolio is carried at amortized cost, has interest rates of 1.67% to 4.86% (2022 - 1.67% to 4.86%) and maturity dates from 2024 to 2033. The other long-term investments are not traded in an organized financial market.

7. Debt charges recoverable

	2023	2022
Current debt charges recoverable	\$ 139,424	\$ 135,410
Non-current debt charges recoverable	1,274,896	1,414,321
	\$ 1,414,320	\$ 1,549,731

The Municipal District has undertaken a joint landfill road development project with the Crowsnest/Pincher Creek Landfill Association. The Municipal District assumed long-term financing totaling \$3,607,273 in 2012; however, \$2,053,502 plus interest at 2.94% is recoverable from the Landfill Association with respect to this financing. Amounts are recoverable in bi-annual principal and interest payments of \$90,007 until September 1, 2032.

	Principal	Interest	Total
2024	\$ 139,424	\$ 40,592	\$ 180,016
2025	143,555	36,460	180,015
2026	147,810	32,205	180,015
2027	152,191	27,824	180,015
2028	156,701	23,315	180,016
Thereafter	674,639	45,420	720,059
	\$ 1,414,320	\$ 205,816	\$ 1,620,136

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

8. Authorized overdraft

The Municipal District has an authorized overdraft with the CIBC up to \$5,000,000.

9. Employee benefit obligations

	2023	2022
Vacation and time in lieu	\$ 35,763	\$ 33,897
Sick time	134,771	407,469
	\$ 170,534	\$ 441,366

Vacation and time in lieu

The vacation and time in lieu liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

10. Provision for gravel pit closure

The Municipal District is required under contract to perform post-closure costs of several gravel pits. The accrued liability portion for the gravel pits is based on an estimate of future costs. The estimated closure costs for the gravel pits are \$1,345,394 (2022 - \$1,330,204), all costs have been accrued in the financial statements.

11. Deferred revenue

	2023	2022
Municipal Sustainability Initiative	\$ 2,806,806	\$ 4,917,594
Minister of Environment and Parks - watercourse	1,257,364	-
Canada Community-Building Fund	589,058	1,006,796
Minister of Environment and Parks - watershed	140,131	159,402
Livingstone Range Planning	50,000	-
Alberta Community Partnership - wastewater	7,585	-
Minister of Environment and Parks - watercourse	7,148	113,872
Strategic Transportation Infrastructure Program	-	1,108,727
Municipal Water/Wastewater Partnership	-	937,431
Enel - EV chargers	-	20,824
	\$ 4,858,092	\$ 8,264,646

The use of the deferred revenue, together with any earnings thereon, is restricted by agreement. These funds are recognized as revenue in the period they are used for the purpose specified.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

12. Long-term debt

	2023	2022
Tax supported debentures	\$ 2,688,284	\$ 2,945,667
Village of Cowley	-	126,000
	\$ 2,688,284	\$ 3,071,667
Current portion	\$ 265,011	\$ 383,383

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2024	\$ 265,011	\$ 77,154	\$ 342,165
2025	272,864	69,300	342,164
2026	280,951	61,214	342,165
2027	289,278	52,887	342,165
2028	297,851	44,314	342,165
Thereafter	1,282,329	391,200	1,673,529
	\$ 2,688,284	\$ 696,069	\$ 3,384,353

Debenture debt is repayable to the Treasury Board and Finance and bears interest at 2.94% per annum with a maturity date of 2032. Debenture debt is issued on the credit and security of the Municipal District at large.

Interest on long-term debt amounted to \$88,489 (2022 - \$99,604). The Municipal District's cash payments for interest in 2023 were \$88,489 (2022 - \$99,604).

13. Asset retirement obligations

Asbestos abatement

The Municipal District owns buildings which contain asbestos and, therefore, the Municipal District is legally required to perform abatement activities upon renovation or demolition of the buildings. Abatement activities include handling and disposal of the asbestos in a prescribed manner when it is disturbed. The estimated total liability is based on the sum of discounted future cash flows for abatement activities using a discount rate of 4% and assuming annual inflation of 2%. The Municipal District has not designated assets for settling the abatement activities.

Asset retirement obligations are expected to be settled over the next 50 to 75 years.

	2023	2022 (restated)
Balance, beginning of year	\$ 483,749	\$ 465,143
Liabilities incurred	-	-
Liabilities settled	-	-
Change in estimated cash flows	-	-
Accretion expense	19,350	18,606
Balance, end of year	\$ 503,099	\$ 483,749

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

14. Accumulated operating surplus

Accumulated operating surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2023	2022 (restated)
Unrestricted surplus	\$ 5,555,005	\$ 5,843,586
Internally restricted reserves (note 15)	15,601,283	14,888,797
Equity in tangible capital assets (note 16)	79,273,258	71,410,210
	\$ 100,429,546	\$ 92,142,593

15. Reserves

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2023	2022
Operating		
Tax rate stabilization	\$ 1,936,424	\$ 2,379,242
Emergency management	61,001	61,001
Next year completions	59,983	103,863
	2,057,408	2,544,106
Capital		
Road infrastructure	3,102,468	3,033,570
Seniors housing	250,000	200,000
Bridge infrastructure	3,461,916	3,082,850
Airport	329,771	329,771
Regional community initiatives	545,634	249,834
Recycle equipment	104,966	104,966
Equipment	3,957,276	3,967,698
Buildings	265,907	175,100
Water and wastewater infrastructure	1,091,568	1,066,533
Emergency services	359,369	59,369
Dam (Water Storage)	75,000	75,000
	13,543,875	12,344,691
	\$ 15,601,283	\$ 14,888,797

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

16. Equity in tangible capital assets

	2023	2022 (restated)
Tangible capital assets (schedule 2)	\$ 250,362,390	\$ 239,274,532
Accumulated amortization (schedule 2)	(169,312,069)	(165,858,637)
Asset retirement obligation (note 13)	(503,099)	(483,749)
Long-term debt (note 12)	(2,688,284)	(3,071,667)
Debt charges recoverable (note 7)	1,414,320	1,549,731
	\$ 79,273,258	\$ 71,410,210

17. Net municipal property taxes

	Budget (Unaudited)	2023	2022
Net municipal taxes (after requisitions)			
Real property taxes	\$ 10,703,860	\$ 10,855,764	\$ 10,566,119
Linear property taxes	2,644,760	2,659,601	2,605,679
	13,348,620	13,515,365	13,171,798
Requisitions			
Alberta School Foundation Fund - basic levy	2,622,270	2,809,866	2,749,081
Alberta School Foundation Fund - opted out jurisdiction	150,000	146,495	146,495
Pincher Creek Foundation	320,370	315,823	306,334
Designated Industrial Property	72,575	71,994	71,356
	\$ 3,165,215	\$ 3,344,178	\$ 3,273,266

18. Government transfers

	Budget (Unaudited)	2023	2022
Transfers for operating:			
Provincial government	\$ 450,900	\$ 643,691	\$ 357,079
Transfers for capital:			
Provincial government	4,998,000	4,000,024	5,154,309
Federal government	7,547,000	4,984,854	1,456,144
	12,545,000	8,984,878	6,610,453
	\$ 12,995,900	\$ 9,628,569	\$ 6,967,532

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

19. Expenses by object

	Budget (Unaudited)	2023	2022 (restated)
Salaries, wages, and benefits	\$ 4,920,406	\$ 4,419,217	\$ 4,191,356
Contracted and general services	3,345,815	3,870,010	2,918,581
Materials, goods, supplies and utilities	2,399,485	2,378,288	2,165,952
Bank charges and short term interest	10,000	8,195	7,403
Interest on long term debt	92,110	88,489	99,604
Other expenditures	37,900	50,352	29,056
Transfers to local boards and agencies	2,068,090	1,938,772	1,876,727
Amortization of tangible capital assets	3,699,183	3,699,183	3,633,042
(Gain) loss on disposal of tangible capital assets	-	(2,663)	4,407
Accretion of asset retirement obligation	-	19,350	18,606
	\$ 16,572,989	\$ 16,469,193	\$ 14,944,734

20. Debt limits and debt servicing limit

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Municipal District be disclosed as follows:

	2023	2022
Total debt limit	\$ 23,610,402	\$ 22,311,617
Total debt	2,688,284	3,071,667
	\$ 20,922,118	\$ 19,239,950
Debt servicing limit	\$ 3,935,067	\$ 3,718,603
Debt servicing	342,165	471,874
	\$ 3,592,902	\$ 3,246,729

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

21. Segmented disclosure

The Municipal District provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to the schedule of segmented disclosure (schedule 3).

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

22. Commitment and contingencies

The Municipal District has entered into an agreement with the Town of Pincher Creek to help fund the Early Childhood Learning Centres. The Municipal District has contributed \$700,000 towards the project in prior years, \$100,000 in 2023 and will contribute an additional \$100,000 per year through 2025.

The Municipal District is a member of the Alberta Local Authorities Reciprocal Insurance Exchange. Under the terms of membership, the Municipal District could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Municipal District has agreed to fund half of the Pincher Creek Emergency Services Commission purchase of a fire hall with the Town of Pincher Creek funding the other half. The Municipal District approved a maximum of \$2,500,000 split equally with the Town of Pincher Creek.

23. Local authorities pension plan

Employees of the Municipal District participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year they become due. The Municipal District is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 11.65% on pensionable earnings above this amount.

Total current service contributions by the Municipal District to the LAPP in 2023 were \$246,346 (2022 - \$249,962). Total current service contributions by the employees of the Municipal District to the LAPP in 2023 were \$219,816 (2022 - \$223,598).

At December 31, 2022, the LAPP disclosed an actuarial surplus of \$12.67 billion.

24. Financial instruments

The Municipal District's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Municipal District is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipal District is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipal District provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

25. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1)	(2)	2023	2022
	Salary	Benefits & allowances		
Council				
Bruder, Tony	\$ 27,125	\$ 6,107	\$ 33,232	\$ 23,938
Cox, Dave	30,444	4,737	35,181	33,147
Hollingshead, Harold	28,113	6,676	34,789	37,761
Lemire, Rick	28,456	2,902	31,358	27,921
MacGarva, John	34,313	8,290	42,603	31,970
CAO - Milligan	155,341	-	155,341	85,961
CAO - MacCulloch	-	-	-	128,197
Designated officer	\$ 104,970	\$ 2,532	\$ 107,502	\$ 105,750

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration. For Councillors, salary includes a monthly allowance and per diem reimbursement for authorized meetings attended.

(2) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

26. Budget amounts

The 2023 budget for the Municipal District was approved by Council on November 22, 2022 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified. The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

Budgeted surplus per financial statements	\$ 10,903,986
Less: Capital expenditures	(13,795,000)
Long-term debt repayments	(383,390)
Transfers to operating reserves	97,326
Add: Amortization	3,699,183
Transfers from capital reserves	(522,105)
Equals: Balanced budget	\$ -

27. Approval of financial statements

These financial statements were approved by Council and Management.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

Schedule of changes in accumulated operating surplus
Schedule 1

	Unrestricted	Restricted reserves	Equity in tangible capital assets	2023	2022 (restated)
Balance, beginning of year					
As previously stated	\$ 5,843,586	\$ 14,888,797	\$ 71,872,672	\$ 92,605,055	\$ 86,042,676
Prior period adjustment	-	-	(462,462)	(462,462)	(440,214)
As restated	5,843,586	14,888,797	71,410,210	92,142,593	85,602,462
Excess of revenue over expenses	8,286,953	-	-	8,286,953	6,540,131
Unrestricted funds designated for future use	(3,702,975)	3,702,975	-	-	-
Restricted funds used for operations	658,346	(658,346)	-	-	-
Restricted funds used for tangible capital assets	-	(2,332,143)	2,332,143	-	-
Current year funds used for tangible capital assets	(8,984,878)	-	8,984,878	-	-
Contributed tangible capital assets	(31,000)	-	31,000	-	-
Disposal of tangible capital assets	14,412	-	(14,412)	-	-
Amortization of tangible capital assets	3,699,183	-	(3,699,183)	-	-
Asset retirement obligation accretion expense	19,350	-	(19,350)	-	-
Debt charges recovered	135,411	-	(135,411)	-	-
Long-term debt related to tangible capital assets repaid	(383,383)	-	383,383	-	-
Change in accumulated surplus	(288,581)	712,486	7,863,048	8,286,953	6,540,131
Balance, end of year	\$ 5,555,005	\$ 15,601,283	\$ 79,273,258	\$ 100,429,546	\$ 92,142,593

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

Schedule of tangible capital assets

Schedule 2


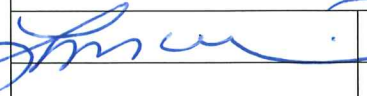

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2023	2022 (restated)
Cost:									
Balance, beginning of year	\$ 2,940,594	\$ 391,680	\$ 8,037,761	\$ 204,765,941	\$ 10,626,785	\$ 2,318,602	\$ 10,193,169	\$ 239,274,533	\$ 232,012,574
Acquisitions	1,112,554	115,188	9,193	364,417	521,299	210,625	9,014,745	11,348,021	7,357,887
Transfers	-	-	-	2,548,490	708,899	-	(3,257,389)	-	-
Disposals	-	-	(27,553)	(4,518)	(16,358)	(211,735)	-	(260,164)	(95,929)
Balance, end of year	4,053,148	506,868	8,019,401	207,674,330	11,840,625	2,317,492	15,950,525	250,362,390	239,274,532
Accumulated amortization:									
Balance, beginning of year	-	118,002	2,396,126	154,360,959	7,234,843	1,748,706	-	165,858,636	162,317,115
Annual amortization	-	17,600	172,770	2,763,869	633,007	111,937	-	3,699,183	3,633,042
Disposals	-	-	(19,136)	(2,711)	(12,167)	(211,736)	-	(245,750)	(91,520)
Balance, end of year	-	135,602	2,549,760	157,122,117	7,855,683	1,648,907	-	169,312,069	165,858,637
Net book value	\$ 4,053,148	\$ 371,266	\$ 5,469,641	\$ 50,552,213	\$ 3,984,942	\$ 668,585	\$ 15,950,525	\$ 81,050,321	\$ 73,415,895
2022 net book value	\$ 2,940,594	\$ 273,679	\$ 5,641,635	\$ 50,404,982	\$ 3,391,942	\$ 569,896	\$ 10,193,169	\$ 73,415,897	

Land improvements of \$31,000 (2022 - \$0) were acquired as contributed tangible capital assets.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2023

Schedule of segmented disclosure								Schedule 3
	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal property taxes	\$ 13,515,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,515,365
User fees and sales of goods	8,085	13,752	166,851	238,840	-	69,411	-	496,939
Government transfers for operating	22,922	-	112,066	89,794	110,416	308,493	-	643,691
Investment income	698,921	-	-	-	-	-	-	698,921
Penalties and costs of taxes	62,889	-	-	-	-	-	-	62,889
Licenses and permits	-	-	-	-	-	112,887	-	112,887
Rental	19,095	-	61,134	-	-	1,145	-	81,373
Other	14,110	-	64,654	-	-	44,440	4,998	128,203
	14,341,387	13,752	404,705	328,634	110,416	536,376	4,998	15,740,268
Expenses								
Salaries, wages and benefits	1,417,353	-	2,452,337	182,637	-	366,890	-	4,419,217
Contracted and general services	610,765	309,793	855,060	1,738,953	-	336,235	19,204	3,870,010
Materials, goods, supplies and utilities	291,478	-	1,855,241	167,605	-	61,337	2,627	2,378,288
Bank charges and short term interest	8,195	-	-	-	-	-	-	8,195
Interest on long term debt	-	-	59,472	29,017	-	-	-	88,489
Other expenditures	46,295	-	3,053	-	-	1,004	-	50,352
Transfers to local boards and agencies	44,262	749,994	-	-	198,808	44,420	901,288	1,938,772
Amortization of tangible capital assets	246,705	4,692	2,576,334	833,446	-	32,064	5,942	3,699,183
Gain on disposal of tangible capital assets	-	14,416	(17,079)	-	-	-	-	(2,663)
Accretion of asset retirement obligation	-	-	19,350	-	-	-	-	19,350
	2,665,053	1,078,895	7,803,768	2,951,658	198,808	841,950	929,061	16,469,193
Excess (deficiency) of revenue over expenses before other	11,676,334	(1,065,143)	(7,399,063)	(2,623,024)	(88,392)	(305,574)	(924,063)	(728,925)
Other								
Government transfers for capital	-	-	3,491,713	5,493,165	-	-	-	8,984,878
Contributed assets	-	-	26,000	-	-	-	5,000	31,000
	-	-	3,517,713	5,493,165	-	-	5,000	9,015,878
Excess (deficiency) of revenue over expenses	\$ 11,676,334	\$ (1,065,143)	\$ (3,881,350)	\$ 2,870,141	\$ (88,392)	\$ (305,574)	\$ (919,063)	\$ 8,286,953

Recommendation to Council

TITLE: Notice of Public Hearing – Bylaw No. 2024-02 from MD of Ranchland			
PREPARED BY: Laura McKinnon		DATE: April 17, 2024	
DEPARTMENT: Planning and Development			
		2024/04/17	ATTACHMENTS: 1. Circulation from MD of Ranchlands
Department Supervisor		Date	
APPROVALS:			
_____	_____		2024/04/17
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council receive the Public Hearing Notice and Bylaw No. 2024-02 from MD of Ranchland as information and direct Administration if comments are required.

BACKGROUND:

Per Bylaw 1311-19 Intermunicipal Development Plan with the MD of Pincher Creek and the MD of Ranchland, Section 4.2 Referral Policies, MD of Ranchland has circulated the Public Hearing Notice (*Attachment No. 1*) and Bylaw No. 2024-02 ([Municipal District of Ranchland No. 66 – Municipal Development Plan Amendments | Oldman River Regional Services Commission \(orrc.com\)](#)).

Bylaw No. 2024-02 is proposed amendments to Municipal Development Plan Bylaw No. 02-03, specifically to update and ensure the plan is in compliance with the modernized Municipal Government Act and the South Saskatchewan Regional Plan.

The notice was circulated to ORRSC Senior Planner, Gavin Scott. Gavin Scott only referenced the missing language that protects “wildlife corridors” to match language in Municipal Development Plan for MD of Pincher Creek. Otherwise, he did not see anything that may impact the MD of Pincher Creek.

Council is not required to provide comments on Bylaw No. 2024-02, however Council for the MD of Ranchland welcomes them.

Recommendation to Council

FINANCIAL IMPLICATIONS:

None.



M.D. OF RANCLAND No. 66

PO BOX 1060 ♦ NANTON, AB · T0L 1R0 ♦ 403-646-3131 ♦ MDRANCLAND.CA

March 28, 2024

Roland Milligan
Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, AB
T0K 1W0

Dear Mr. Milligan,

The Municipal District of Ranchland No. 66 has prepared amendments (Bylaw No. 2024-02) to its Municipal Development Plan Bylaw No. 02-03 to update and ensure the plan is in compliance with the modernized Municipal Government Act and the South Saskatchewan Regional Plan.

(Bylaw No. 2024-02) which received first reading by Council on March 26, 2024. The proposed amendments to the MDP seeks to undertake a series of amendments as identified in the 'Schedule A' of the bylaw in order to add policies to promote orderly, economical and beneficial development, ensure provincial land use initiatives are met, address environmental considerations, ensure compatibility with subdivision and development regulations, enhance efficiency and delivery of municipal services and the protection of municipal infrastructure, and to align with Council's' overall vision, goals, and strategic plan for the Municipal District of Ranchland No. 66.

The MD is seeking any input or comments on proposed Bylaw No. 2024-02 and providing notice of the scheduled public hearing for 1:00pm on May 7th, 2024, to consider adoption of the bylaw. You may review the proposed full bylaw at <https://www.orrsc.com/> listed under the Current Projects list (on the right hand side of the page). Your feedback is appreciated and any of your municipality's comments will be considered prior to the finalization and adoption of the MDP amending bylaw. Please **submit your comments** on the MD of Ranchland's proposed MDP updates by email to the MD's Planning Advisor Steve Harty, steveharty@orrsc.com or myself at cao@ranchland66.com by **May 2nd, 2024**.



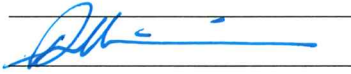
Please do not hesitate to contact the undersigned should you have any questions or require any additional information regarding this matter.

Sincerely,

Robert Strauss
Chief Administrative Officer

Recommendation to Council

G3b

TITLE: Western Mud Slingers Event June 15 2024 Mud Bog SW 7-6-28 W4M			
PREPARED BY: Laura McKinnon		DATE: April 17, 2024	
DEPARTMENT: Planning and Development			
 Department Supervisor		ATTACHMENTS: 1. Letter from Western Mud Slingers Dated April 7 2024 2. GIS Map 3. Event Layout	
Date 2024/04/17			
APPROVALS:			
_____ Department Director		 _____ CAO	
Date		Date 2024/04/17	

RECOMMENDATION:

That Council, acting in their capacity as the Licensing Officer pursuant to Bylaw No. 918A, grant the applicant a license for the mud racing event planned for June 15 2024

BACKGROUND:

On April 7 2024, the MD received the attached letter from Greg Chartier on behalf of the Western Mud Slingers (the Applicant) regarding the seventh annual mud bog event they are proposing on June 15 2024, within the SW 7-6-28 W4M (*Attachment No. 1*).

The Western Mud Slingers are a member of Chinook Mud Racing.

To help license and regulate entertainment events the MD adopted Bylaw No. 918A in March of 1993. For the bylaw to come into effect, a threshold number of people attending an event is 500. The applicant has indicated they are estimating between 450-600 spectators.

As such, the applicant was advised that the bylaw would come into effect and that they should apply to the Licensing Officer (Council or such person or persons as Council may designate).

The event is scheduled for 6 hours, commencing at 11:00 am and concluding at 5:00 pm.

The Pincher Creeks Elks are providing concession and beer gardens and will have the required security members as per the AGLC license requirements.

The RCMP, health inspector, and the fire department, have to sign the AGLC license.

WESTERN MUD SLINGERS

Re: By-Law 918A Entertainment events

April 7, 2024

The Western Mud Slingers are a part of an Albertan mud racing association that hosts events all over Alberta from Cardston to Cereal. on June 15, The Western Mud Slingers are planning a mud bog on Lloyd Sproule's land in the sw7-6-28-w4. The event will start at 11:00am and run till about 5:00pm in years past we have had between 450-600 spectators and 50-75 drivers attend.

Mustangs High school Football team is volunteering their time, in return we are donating a portion of the proceeds back to the team.

Pincher Creek Elks also attend the event, a portion of their earnings goes to various Pincher Creek charities, Angels among us, high school football, to name a few.

So far, we have most of the tasks completed to make this a successful event.

- Insurance for the event will be provided through the Pincher Creek Co-Operators
- Special event organizer notification has been sent to AHS
- There will be security personal onsite
- On duty police make appearances throughout the day
- There will be Alberta registered EMS onsite
- Two qualified firemen with a fire suppression unit onsite
- Additional water tanker with 56000L of water onsite
- 15 porta potties with appropriate sanitizing stations
- Garbage bins, cans, ashtrays, are provided
- Adequate parking is provided

Any questions please don't hesitate to call

President, Greg Chartier - 1-403-627-6668

Vice president, Jesse Hall- 1-403-339-1297



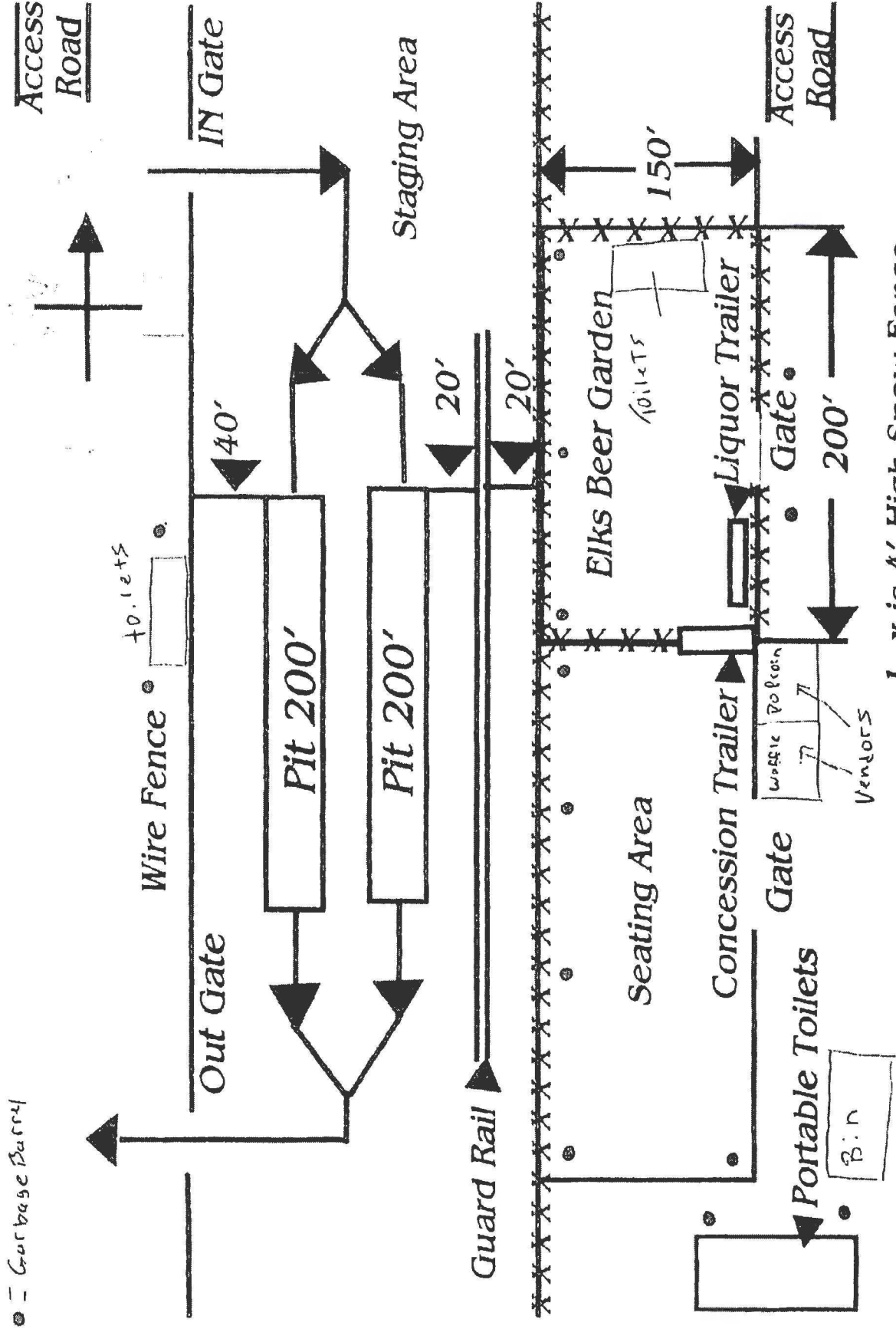
RR290

RR290

UNKNOWN

Event Location

SW 7-6-28 W4



1. x is 4' High Snow Fence

2. July 15th. Start 11:00 AM

Parking

Access Road

Recommendation to Council



TITLE: Resume re-zoning to either Rural Recreation 1 (RR-1) or Rural Recreation 2 (RR-2) Land Use Districts

PREPARED BY: Laura McKinnon

DATE: April 17, 2024

DEPARTMENT: Planning and Development

[Handwritten Signature] *2024/04/17*

ATTACHMENTS:
1. N/A

Department Supervisor

Date

APPROVALS:

[Handwritten Signature]

2024/02/17

CAO

Date

RECOMMENDATION:

That Council lift the pause on rezoning to Rural Recreation 1 and Rural Recreation 2 and resume processing rezoning applications as permitted in Land Use Bylaw 1349-23.

BACKGROUND:

On January 10, 2023 Council paused all rezoning to Rural Recreation 1 and Rural Recreation 2 as per Council Resolution 23/012.

Land Use Bylaw 1289-18 went through a significant amendment process in order to align with the Municipal Development Plan and Castle Mountain Resort Area Structure Plan, along with various provincial legislation.

Land Use Bylaw 1289-18, after amendments, was renamed Land Use Bylaw 1349-23.

On April 9, 2024 Land Use Bylaw 1349-23 was given Second, Third and Final Reading. Since Land Use Bylaw 1349-23 is now in place, it is appropriate to lift the pause on rezoning.

FINANCIAL IMPLICATIONS:

None at this time.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 8, 2024 to April 18, 2024

Discussion:

April 9	Council Committee and Council Mtg
April 10	Meeting with BGC Engineering for Aquifer mapping
April 10	Joint Health and Safety Committee Mtg
April 11	Organizational Assessment online mtg
April 12	ARMAA Zone 1 Spring Mtg in High River (MD Foothills Office)
April 15	Oldman Reservoir Water Project Mtg
April 16	Special Council Mtg
April 16	ISL Mtg – Southfork Hill

Upcoming

April 22	Senior Management Mtg
April 23	Council Committee and Council Mtg
April 25	Admin Safety Mg
April 26	Vacant Crown Land Weed Control Mtg

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period April 8, 2024 to April 26, 2024.

Prepared by: CAO, Roland Milligan

Date: April 18, 2024

Respectfully presented to: Council

Date: April 23, 2024

ADMINISTRATIVE SUPPORT ACTIVITY

April 4, 2023 to April 18, 2024

Correspondence from last Council:

- Lundbreck Community Association - Spring Clean Up
- Beaver Mines Community Association – Spring Clean Up
- Oldman River Brewing – Wastewater Testing Costs
- Mountain View County – Regional Airport Support and Funding

Advertising/Social:

- 2024 Tax Rate Bylaw 1350-24
- Hay Permits
- Gravel Haul Tender
- Dust Control Program
- Road Closure – Southfork
- National Volunteers Week
- Employment Opportunity – Parts and Order Desk Specialist

Other Activities:


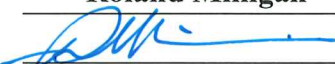
- Finalized Newsletter
- Council Packages/Meetings
- Assisted HR with Postings for Open Positions
- Donation Baskets for Hockey Association
- Planning for Trade Show
- Planning for Volunteer Event (co-hosting with Town)
- Registration/Accommodations for FCM

Invites to Council:

Upcoming Dates of Importance:

- Volunteer Appreciation Event – April 18, 2024
- Regular Committee, Council – April 23, 2024
- Trade Show – April 26 and 27, 2024
- Regular Committee, Council – May 14, 2024

Recommendation to Council

TITLE: PINCHER CREEK REGIONAL EMERGENCY MANAGEMENT AGENCY 2024 BUDGET INCREASE REQUEST			
PREPARED BY: Roland Milligan		DATE: April 17, 2024	
DEPARTMENT: Administration			
		ATTACHMENTS:	
Department Supervisor		1) Draft Revised PCREMO 2024 Budget 2) Accepted 2024 PCREMO Budget 3) Regional Deputy DEM Budgeting Policy	
APPROVALS:			
		Roland Milligan 	2024/04/17
Department Director	Date	CAO	Date

RECOMMENDATION:

THAT Council approve the Revised 2024 Pincher Creek Regional Emergency Management Agency Operating Budget, with the increase of \$8200 to come from the Tax Rate Stabilization Reserve (6-12-0-635-6735).

BACKGROUND:

At the March 28th, 2024 Pincher Creek Regional Emergency Advisory Committee (PCREAC) meeting, information was presented regarding a proposed change how costs associated with Regional Deputy Directors of Emergency Management (DEM) are to be paid.

After a review of the initial work plan for the Deputy DEMs, the MD thought at the time, that the Deputy DEM costs could be covered by the municipality that was supplying the Deputy DEM. However, this changed once the MD’s appointed Deputy DEM left employment with the MD.

This funding of the Deputy DEM issue was brought before the PCREAC for discussion. The Committee has approved a revised Regional Deputy DEM Budgeting Policy (**Attachment No. 3**). This would see PCREMO responsible for covering he costs of the workloads for the Deputy DEMs. The primary significance of this change, is the new policy accommodates Deputy DEMs that are not employees of the municipalities within the partnership.

As the partner in PCREMO, the Town of Pincher Creek passed a motion on February 12, 2024 supporting the proposed PCREMO budgeting for the revised DEM positions. The revised budget requires an increase of \$8200 for the 2024 year (**Attachments No. 1 and No. 2**).

Recommendation to Council

FINANCIAL IMPLICATIONS:

\$8200 to come from the Tax Rate Stabilization Reserve (6-12-0-635-6735)

Budget Presentation Revised

2024
Pincher Creek Regional Emergency Management Agency
Operating Budget
Draft Revised 2024-01-24

Notes

- A) Regional Deputy DEMs are included in budget.
- B) Responses to large and medium incidents are outside of budget.
- C) No planned items for the budget year meet capitalization rules. Therefore a capital budget is not presented.

<u>Income</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Provincial training grant					
MD of Pincher Creek (49%)	\$67,963	\$73,647	\$76,489	\$78,988	\$82,222
Town of Pincher Creek (49%)	\$67,963	\$73,647	\$76,489	\$78,988	\$82,222
Village of Cowley (2%)	\$2,774	\$3,006	\$3,122	\$3,224	\$3,356
Total Income	\$138,700	\$150,300	\$156,100	\$161,200	\$167,800

2024 Accepted Budget is \$142,100
This would be an Increase of
\$8200

Budget Presentation Revised

<u>Expense</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Response Facilities, Equipment, Services and Supplies <i>including ECC equipment, Reception Centre equipment, cots and blankets, Notification System, Incident Phone System, virtual ECC, etc.</i>	\$10,700	\$11,200	\$11,500	\$11,900	\$12,300
Training & Recruitment <i>including hosted courses, outside courses, conferences, exercises, major exercise (even years), training material, Regional IMT, etc.</i>	\$15,900	\$21,000	\$16,600	\$22,300	\$16,400
Planning & Coordination <i>including publishing the Emergency Management Plan, reference material, Agency plenary meeting, etc.</i>	\$6,900	\$7,100	\$7,200	\$7,500	\$7,700
Public Education <i>including Emergency Preparedness Week (major on odd years), etc.</i>	\$6,700	\$1,200	\$7,200	\$1,300	\$7,900
RDEM Employment Expenses	\$82,500	\$84,800	\$87,500	\$91,100	\$95,000
Volunteer and Community Expert Engagement <i>Programme to engage local volunteers and community experts</i>	\$3,800	\$4,100	\$4,200	\$4,300	\$4,600
Regional Deputy DEMs <i>Agency Coordination meetings; Advanced Training; projects: ECC kits and configuration, etc</i>		\$8,200	\$8,600	\$9,000	\$9,400
Clerical Support	\$5,400	\$5,600	\$5,900	\$6,100	\$6,400
Office <i>including bookkeeping, payroll, photocopier, office supplies, computer, software, cell phone, business cards, etc.</i>	\$4,000	\$4,200	\$4,400	\$4,600	\$4,800
Travel	\$1,600	\$1,700	\$1,800	\$1,800	\$1,900
Miscellaneous	\$1,200	\$1,200	\$1,200	\$1,300	\$1,400
Total	\$138,700	\$150,300	\$156,100	\$161,200	\$167,800

Budget Presentation

**2024
Pincher Creek Regional Emergency Management Agency
Operating Budget
Accepted by PCREAC 2023-12-06**

Notes

- A) Regional Deputy DEMs are outside of budget.
- B) Responses to large and medium incidents are outside of budget.
- C) No planned items for the budget year meet capitalization rules. Therefore a capital budget is not presented.

<u>Income</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Provincial training grant					
MD of Pincher Creek (49%)	\$67,963	\$69,629	\$72,275	\$74,578	\$77,616
Town of Pincher Creek (49%)	\$67,963	\$69,629	\$72,275	\$74,578	\$77,616
Village of Cowley (2%)	\$2,774	\$2,842	\$2,950	\$3,044	\$3,168
Total Income	\$138,700	\$142,100	\$147,500	\$152,200	\$158,400

Budget Presentation

<u>Expense</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Response Facilities, Equipment, Services and Supplies <i>including ECC equipment, Reception Centre equipment, cots and blankets, Notification System, Incident Phone System, virtual ECC, etc.</i>	\$10,700	\$11,200	\$11,500	\$11,900	\$12,300
Training & Recruitment <i>including hosted courses, outside courses, conferences, exercises, major exercise (even years), training material, Regional IMT, etc.</i>	\$15,900	\$21,000	\$16,600	\$22,300	\$16,400
Planning & Coordination <i>including publishing the Emergency Management Plan, reference material, Agency plenary meeting, etc.</i>	\$6,900	\$7,100	\$7,200	\$7,500	\$7,700
Public Education <i>including Emergency Preparedness Week (major on odd years), etc.</i>	\$6,700	\$1,200	\$7,200	\$1,300	\$7,900
RDEM Employment Expenses	\$82,500	\$84,800	\$87,500	\$91,100	\$95,000
Volunteer and Community Expert Engagement <i>Programme to engage local volunteers and community experts</i>	\$3,800	\$4,100	\$4,200	\$4,300	\$4,600
Clerical Support	\$5,400	\$5,600	\$5,900	\$6,100	\$6,400
Office <i>including bookkeeping, payroll, photocopier, office supplies, computer, software, cell phone, business cards, etc.</i>	\$4,000	\$4,200	\$4,400	\$4,600	\$4,800
Travel	\$1,600	\$1,700	\$1,800	\$1,800	\$1,900
Miscellaneous	\$1,200	\$1,200	\$1,200	\$1,300	\$1,400
Total	\$138,700	\$142,100	\$147,500	\$152,200	\$158,400

**Pincher Creek Regional Emergency Management Organization
Emergency Advisory Committee**

Regional Deputy DEM Budgeting Policy

Version 3

(Approved 2023-12-06)

Version 4

(Proposed 2024-01-24)

Approval by Governing Authority

Approved by EAC on December 6, 2023.

This policy revision is a proposal for discussion. It has not yet been reviewed by the EAC.

Next Review Date

To be determined

Purpose

To define how the costs associated with Regional Deputy DEMs are paid.

Background

Regional Deputy DEMs need to attain and maintain the capability to step up into the Regional DEM's role, as relief during incidents, as coverage when the DEM is away on course or vacation, and as a potential successor to the DEM.

As such the Regional Deputy DEMs need to perform a level of work and organizational engagement during non-response periods. This work could include attending organizational meetings, attending training to hone their skills, and potentially undertaking small projects that support their engagement with PCREMO partners and personnel.

The work done by a Regional Deputy DEM makes the PCREMO Partnership better prepared as whole, and benefits each of the Partnering Municipalities.

The costs associated with the Regional Deputy DEMs' work could be either paid by the Partnering Municipalities individually or as part of the PCREMO budget.

The following benefits of paying by the Partnering Municipalities individually have been identified:

- Sets an expectation of municipal supply of an RDDEM
- Support for the work environment of the RDDEM can be integrated with other duties

- Reduces bookkeeping and tracking
- Reinforces similarity of municipal treatment of RDDEMs

Benefits of paying as part of the PCREMO budget:

- Total costs of maintaining an emergency management capability are in a single budget
- Can handle situation where number of RDDEMs temporarily change
- Can handle selection of an RDDEM not associated with a municipality
- Can handle selection of multiple RDDEMs associated with same municipality
- Accounts for different distribution of work for RDDEMs

The Pincher Creek Regional Emergency Advisory Committee prefers the costs be paid by the Partnering Municipalities individually.

Policy

(Current:)

1. The two Partnering Municipalities that provide the largest portion of the PCREMO budget in the Partnership Agreement (i.e., the MD of Pincher Creek and the Town of Pincher Creek) shall each provide one Regional Deputy DEM to the Partnership.
2. The supplying municipality shall provide their Regional Deputy DEM with sufficient training to attain and maintain the level of capability expected of a Regional Deputy DEM.
3. The costs associated with the work performed by Regional Deputy DEMs shall be accounted for not in the PCREMO budget, but paid directly by arrangement with their municipality.
4. Each Regional Deputy DEM shall provide **50 hours** per year to the Agency in non-incident emergency management work.

(Note: Incident related work is covered under the Municipal Personnel Incident Costs policy. Training time is provided directly by the municipality in section 2.)

(Proposed:)

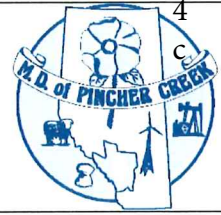
1. The costs associated with the work performed by Regional Deputy DEMs shall be accounted for in the PCREMO budget.
2. Where a Regional Deputy DEM is a staff member of a Partnering Municipality, that municipality shall invoice PCREMO for the time that the Deputy DEM undertakes in non-incident emergency management work.
(Note: Incident related work is covered under the Municipal Personnel Incident Costs policy.)
3. Where a Regional Deputy DEM is not a staff member of a Partnering Municipality, the individual shall invoice PCREMO directly.
4. Each Regional Deputy DEM shall provide **50 hours** per year to the Agency in non-incident non-training emergency management work.



(Note: Incident related work is covered under the Municipal Personnel Incident Costs policy.)

Recommendation to Council

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4



TITLE: GRANT HOSTING REQUEST CASTLE COMMUNITY LEGACY FUND			
PREPARED BY: Roland Milligan		DATE: April 18, 2024	
DEPARTMENT: Administration			
		ATTACHMENTS:	
Department Supervisor	Date	1) Castle Community Legacy Fund – Request to the MD of Pincher Creek	
APPROVALS:			
		Roland Milligan	2024/04/18
			
Department Director	Date	CAO	Date

RECOMMENDATION:
THAT Council grant the Castle Mountain Community Association’s request and accept funds from the Community Foundation of Lethbridge and Southern Alberta for allocation through the Castle Community Legacy fund annually.

BACKGROUND:
 The Castle Mountain Community Association has set up a new fund to flow through the Community Foundation of Lethbridge and Southern Alberta. It is a donor designated endowment fund with the interest allocated annually to an individual, group, or initiative in the Castle region. Representatives the CMCA are requesting that the MD accept the annual funds from the CFLSA on behalf of CMCA through the Castle Community Legacy Fund each year.

This request from the CMCA was first presented to Council at the February 27, 2024 Council meeting. The CMCA is requesting that the MD act, in its capacity as an entity capable of receiving grants, to assist in receiving grants from the Community Foundation of Lethbridge and Southern Alberta. At that meeting the matter was tabled pending further information.

After a discussion with the Director of the CFLSA, staff of SASCI, and CMCA representatives, the following was determined. Due to changes in the Canada Revenue Agency regulations, SASCI is unable to flow through the funds without taking on additional risk. In further discussions with the Director of the CFLSA, other municipalities act in the same role. The MD has also done this for local groups, such as the Patton Park Society.

What the MD would be doing, would be accepting and depositing a payment from the CFLSA on behalf of the CMCA, and then immediately issuing a payment to CMCA. This would take very little effort and our Finance Manager says as we have done it previously, we will have no issue doing it under this situation. It requires very little additional work for our staff.

Recommendation to Council

FINANCIAL IMPLICATIONS:

None

ATTACHMENT No. 1

Castle Community Legacy Fund – Request to MD of Pincher Creek

February 12, 2024

The Castle Community Legacy Fund (CCLF) is a new fund that has been started through a collaboration between several generous donors, the Castle Mountain Community Association (CMCA) and the Community Foundation of Lethbridge and Southern Alberta (CFLSA). It is a donor designated endowment fund with the interest allocated annually to an individual, group, or initiative in the Castle region.

Request

That the Municipal District (MD) of Pincher Creek accept annual funds from the CFLSA on behalf of CMCA for allocation through the Castle Community Legacy Fund each year.

Why are we making this request? The CFLSA can only grant to donees approved by the Canada Revenue Agency (CRA). The list of approved donees on the CRA site include, among other entities, registered charities and Municipal Districts. The CMCA is not a registered charity, and based on their [vision and mission](#), is not eligible to become one.

About the Castle Community Legacy Fund

The Castle Community Legacy Fund has been established with the goal of enhancing the Castle Community. The initial donations to the fund total \$30,000, and we anticipate this amount will grow over time.

The interest from this endowment fund will be allocated annually to individuals, groups, or initiatives in the south-western Alberta community. This is inclusive of all individuals who live, play, visit and / or work in the Castle region.

Purpose – to enhance:

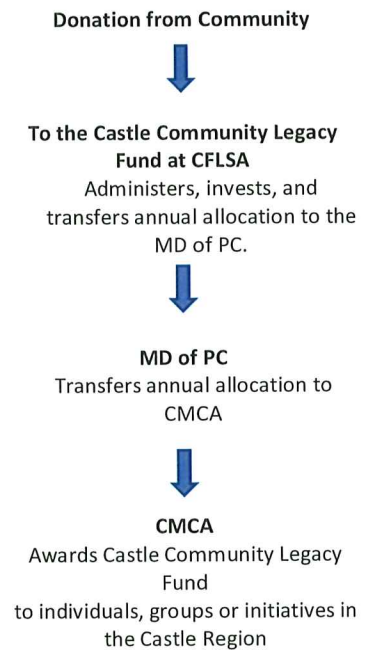
- Education and safety
- Mental health and physical well-being
- Community spirit development
- Recreational pursuits
- Stewardship of the environment

Resources

- Community Foundation of Lethbridge and Southern Alberta
<https://cflsa.ca/>
- Castle Mountain Community Association
<https://castlemountaincommunity.org/home/about/mission-and-vision-statement/>
- Canada Revenue Agency – List of Approved Donees
<https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/policies-guidance/qualified-donees.html>

For more information, please contact Karen Harker at kgharker@gmail.com or 403-393-3962.

Proposed Process





March 11,2024

To whom this may concern,

As members of the Pincher Creek 4H Silver Reins Light Horse Club, we learn to do by doing.

This year, our club is going out into the community to look for your kind sponsorship or donations of prizes for our summer Achievement Day. This year, Achievement Day falls on June 22nd where our members; aged 9 to 14 will showcase their horsemanship, showmanship and work they have done with their horses from October. This day is open to the public and we would love it if your business/organization could be a part of the celebration.

Previous sponsors and those who have kindly donated have been tagged on our Facebook Page @silverreins4hclub and advertised at our event and in our program.

We have several options available below or we would also welcome a horse related prize that our members would receive for a competitive class (these classes are showmanship, western horsemanship, western pleasure and trail).

Sponsorship levels are defined as:

Bronze Sponsorship: \$100 (small logo on program and posters, FB recognition)

Silver Sponsorship: \$150 (medium logo on program and posters, FB recognition)

Gold Sponsorship: \$200 (large logo on program and posters, FB recognition)

We would be grateful for your consideration in supporting our

community's youth and 4H program. We have been in operation for 34 years and continue to grow yearly.

If you have any questions, please contact our General Leader, Ola Crook at alexandram.crook@gmail.com or Assistant Leader, Megan Trodden at megantrodden@hotmail.com .

With grateful thanks,

The members of the Pincher Creek 4H Silver Reins Light Horse Club



backfill material/Beaver Mines

Beaver Mines Community Association <beaverminescommunityassoc@gmail.com>

Thu 2024-04-04 9:28 AM

To:davidcox222@gmail.com <davidcox222@gmail.com>;Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Good morning Dave:

I have been asked to follow up on the availability of backfill material for B M residents to use if needed for properties after septic tanks are removed, etc.

Rick Czarny

President

Beaver Mines Community Association



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

April 17, 2024

Mr. David Cox, Reeve
c/o Ms. Jessica McClelland, Executive Assistant
Municipal District of Pincher Creek No. 9
1037 Herron Avenue
PO Box 279
Pincher Creek, AB T0K 1W0
adminexecasst@mdpincercreek.ab.ca

Dear Reeve Cox:

Thank you for your follow-up letter about regulatory approvals required to help address the Municipal District (MD) of Pincher Creek's and Village of Cowley's ongoing water supply issues. I would also like to express my thanks for the opportunity to meet with you on April 2, 2024, at the Oldman River Dam and reservoir to discuss drought and water conservation.

As we discussed, I am happy to report that with the required regulatory authorizations, construction of the vertical infiltration galleries within the reservoir is underway and projected to be completed later this month.

Government of Alberta departments will continue to work closely to ensure that all drought-related authorizations are being processed expeditiously. Alberta is helping municipalities and Indigenous communities improve their long-term resilience to drought and floods events. I appreciate the MD of Pincher Creek's outstanding work in assisting the Village of Cowley through this difficult time and your leadership as we work collectively to manage and mitigate drought in our province.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz".

Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable RJ Sigurdson, Minister of Agriculture and Irrigation
Honourable Todd Loewen, Minister of Forestry and Parks